**University Committee on Learning Resources**
**Meeting September 17, 2006  1:00-2:00 PM**
**MINUTES**


| Regular Members | In Attendance | Not In Attendance |
|---|---|---|
| Arts and Sciences | | Eric Fournier |
| Business | Larry Harper, Chair | |
| Divinity | | Michael Garrett |
| Education | Chris Gillespie | |
| Law | | Alex Bolla |
| Library | Grace Simms | |
| Performing Arts | Rebecca Remley | |
| Nursing | Wendy Kendrick | |
| Pharmacy | | Charlie Sands |

**ExOfficio Members**

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| Associate Provost & CIO | Alan Hargrave | |

Director from each library unit

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| Davis Library | Jean Thomason |
| Law Library | Becky Clapp |
| Pharmacy Library | Bob Schrimsher |

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The meeting was called to order 1:05 PM Monday, September 17, 2006 in Brooks 302. It was opened by the chair with selected readings from the book entitled "Stepping Up." An agenda included in the call for the meeting was presented and approved. The minutes of the Committee's meeting held on April 10, 2006 were approved.

**Discussion on Progress on Outstanding Matters**

**On-line Library Catalog Upgrade:**  It was reported that Dr. Corts was surprised to learn that this had not been funded. On further investigation it was confirmed that while the upgrade may have been approved, funding allocations were not. How and why this happened was unclear.

It was now five years since software evaluations were conducted and recommendations made. If we were to proceed new assessments would have to be undertaken.

Dr. Westmoreland visited the Library and mentioned that he was aware of the history of the systems. He asked knowledgeable questions.

Jean Thomason said that we have a system but it is out of date and in fact antiquated. We have to find ways to get around it.

Mr. Harper stated that the Committee and Faculty Senate made decisions two years ago to stress the priority of the upgrades. The bottom line is that the idea of the upgrade has been approved but no funding was allocated to do it. We must get a final answer on the funding.

Mr. Harper stated that this committee had an obligation to resolve the impasse. He would mention the position to the Faculty Senate. Clearly another approach may be needed.

**Banner** – Dr. Hargrave explained that Banner was about to touch everyone. Change would be difficult but Samford would be better off with the new system. Student and Faculty access would go live over the course of 2006/2007. CICS would be replaced in full during Spring of 2007. Most people would see Banner in Spring. A team (consisting of several Faculty members) was in place for Faculty interaction.

**WebCT** – Implementation of the new version proceeded smoothly with no significant problems. Some things looked different and acted differently. There were some changes that Dr. Hargrave would look into concerning the interface with Outlook.

Cudos to Lisa McNeal and Joe Zellner for all of their hard work.

**Filtering Internet Content** – No significant issues.

**Wireless Network** – Expansion proposals were under consideration. If people needed more access points they needed to send an e-mail to Dr. Hargrave. Some dead zones in the Law School were reported. They would be investigated.

**Print Management System** – Dr. Hargrave stated that it was 'dead in the water' at the moment for lack of activity. It is on the back burner but would be looked at again in the future.

**New Business**

Mr. Harper stated that goals should be set for 2006/2007. This would be his final year on the committee. He was worried that much of the committee's work is done by Deans and wondered how much responsibility and influence the committee had. The Library served Samford well. The survey report last year proved this. Yet if the service level was in jeopardy due to an antiquated system could the committee act? Does the committee have a role to play? It was agreed that the committee could help in getting support for the Library and overseeing its activities. The committee could generate or receive proposals for all learning resource initiatives, including technology.

**Nursing** – It was reported that the Dean approved a system to video tape classes using Mediasite, a full blown multi-media suite with an approximate cost of $25,000. It allowed you to merge documents, PowerPoint presentations, and video. It has a software editing feature and the host is on a server off-campus.

Dr. Hargrave stated that WebCT was introduced in 1999 for course materials. Impatica, purchased later, had the ability to narrate PowerPoint presentations. More needed to be done to find solutions to match all needs. Video and sound clips were on WebCT because they were being used for the State Board Exams for Nursing.

**WebPage** – Faculty as a whole were ignored when last changes were made. Committee felt that the current site had a dated look.

**General -** Dr. Hargrave stated that there are new members on the President's Cabinet and a new planning group formally known as the University Council. Finding out how these developments could support learning resources was important.

Members needed to keep each other appraised of various initiatives regarding learning resources being undertaken by individual schools.

**Meeting dates -** These may have to change so that all of the committee members could attend. The October meeting date would be set once the Chair received information from all on availability.

Having no other business the meeting was adjourned at approximately 1:55 pm.