

AGENDA
FULL FACULTY MEETING
Thursday, December 3, 2009
Brock Forum

CALL TO ORDER

INVOCATION

REPORTS FROM ADMINISTRATORS

APPROVAL OF MINUTES FROM FULL FACULTY MEETING AUGUST 2009

PRESENTATION OF ACTION ITEMS PASSED BY FACULTY SENATE

STANDING COMMITTEE BRIEF REPORTS:

Academic Affairs: Charles Ford

Athletics: Greg Kawell

Business Affairs and Faculty Welfare: Cynthia Lohrke

University Curriculum: Kristie Chandler

Diversity: Jonathan Davis

Elections: Kim Benner

Student Affairs, Religious Life and University Relations: Betsy Dobbins

Academic Technology and Learning: Grace Simms

REPORTS FROM FACULTY-ADMINISTRATIVE COMMITTEES:

Assessment Committee: Mary Sue Baldwin

Undergraduate Admissions Committee: Jason Black

Faculty Handbook Committee: Brad Creed

REPORT FROM AD HOC COMMITTEES:

Faculty Award Committee: Cynthia Lohrke

General Education Committee: Doug Clapp

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

ADJOURN

Action Items from University Senate
Fall 2009

Proposal from Business Affairs and Faculty Welfare Committee to Modify the Samford Pension Plan

- 1) **Elimination of early retirement subsidy.** Employees can still retire early, but the discount rate will change, while the benefit formula will stay the same. This will make the plan for early retirees actuarially neutral to the plan for normal retirees, and it does not significantly affect the discount rate, which will go from 5/18 to 5/9.
- 2) **Removal of adjunct faculty's participation in plan.**
- 3) **Adjustment of accrual rate.** The formula would be adjusted from 1.83 percent to 1.5 percent. This change would apply only to new hires starting Jan. 1, 2010. It would not affect any current employees.

Creation of Award for University Service

The award will be given to full-time faculty members who have made significant and sustained service contributions to the university during their career at Samford.

University service is defined as participation and leadership in activities other than teaching and research that contribute in important ways to Samford's mission.

Criteria for nomination

1. Full-time faculty who have exhibited sustained University service actively over several years and who have provided significant leadership within the University.
2. Substantial time commitments and significant accomplishments related to service.

Eligible voters

All individuals entitled to vote in the all-University faculty elections.

Non-exhaustive List of University Service Activities

1. Significant participation on departmental, college, and university committees.
2. Leadership in service as evidenced by election or assignment to head committees and in assuming leadership roles.
3. Participation in committees and/or groups related to the University's governance, growth, improvement, and image.
4. Work on programs or activities to promote faculty development.
5. Work which fosters relations between faculty and students and/or staff.
6. Student advising and/or support of and participation in student-led projects and activities.
7. Efforts to bring financial resources to the University, College, Department, and/or program.
8. Efforts toward student recruitment and/or retention.
9. Mentoring of faculty and/or students.

Nomination and Award Procedures

Nominations are to be made by full-time faculty or administrators other than the nominee. Nominations should include a narrative detailing the faculty member's university service contributions over at least five years leading up to the nomination and should address the nominee's participation, leadership, time commitment, and accomplishments. In addition, a discussion of how the efforts of the nominee have contributed to the mission of Samford University should be included.

Selection Procedure

The selection of the winner will be made by the Faculty Senate Executive Committee.

Proposal for Depositing of Subcommittee Minutes in University Archives and Creation of Notebooks for all Standing Committees

Prof. Greg Kawell moved that minutes of all subcommittee meetings, as well as standing committee meetings, be deposited at the end of the academic year in the university archives preserved in Davis Library's Special Collections Division.

Prof. Kawell also moved that chairs of all standing committees preserve in a physical (as opposed to "virtual") notebook a record of all actions taken by that committee and a list of future projects to be undertaken by the committee. Each outgoing chair would deposit the notebook in the archives.