CHANGE CATALOG REQUIREMENTS REQUEST

SAMFORD UNIVERSITY

Expected Grad Term: _____

Name: _____ **Date:** _____
(Print) **(Last)** **(First)** **(Middle)**

Banner SUid No.: 9_____ **SU Email**: _____**@samford.edu** **SU Box: 29**_____

Academic Policies and Regulations: If the university changes requirements for graduation after the entry of a student into a program, and if those changes better meet the goals of the student, the student may petition the dean of the appropriate school to be allowed to qualify for graduation by meeting the newer requirements. If approved, the student will meet all requirements for graduation set forth in the later catalog. **In no case may a student qualify for graduation by meeting various requirements set forth in two different catalogs. Beginning with the 2003-2004 catalog:** ***Transfer students are required to earn at least 50 percent of the credit for a first undergraduate degree in each degree program from Samford.***

An explanation of the student's reason for this petition is **REQUIRED** in order for consideration to be given in approving this request. The back of this form may be used to write this explanation.

I petition to change **FROM:** Current Degree Catalog: _____
(Year - i.e., 2002-2003)

and change **TO:** New Degree Catalog: _____
(Year - i.e., 2003-2004)

_____ _____
Student's Signature **Date**

_____ _____
Advisor's Signature **Date**

_____ _____
Department Head's Signature **Date**

_____ _____
Dean of Student's School or College Signature **Date**

Please bring the completed form to the Dean of Academic Services and Registrar's office located in Samford Hall, Student Records, Room 214 for consideration of approval by the Dean of Academic Services and Registrar.

_____ _____
Registrar's Approval* **Date**

Student Notified of Approval: _____
Date

(Continued on back of sheet)

Revised: 10/1/12

Write a brief explanation why you would like to petition to be allowed to qualify for graduation by meeting the newer requirements in the later catalog:

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