

# Samford University Academy of the Arts

## SPRING 2016 RECITAL SELECTION FORM—PIANO & VOICE ONLY

This form MUST be returned to your private instructor by January 25<sup>th</sup>! Please choose recitals for performances this semester from the following list, ranking the times for each recital date selected (See Recital Procedures below for the selection process). Performance on chosen recitals will be with the instructor's approval only. We will do our best to honor your time requests but may need to adjust times according to numbers of students signing up for recitals and/or duplicate piece selection. We appreciate your cooperation.

STUDENT'S NAME: \_\_\_\_\_

TEACHER: \_\_\_\_\_ TEACHER SIGNATURE: \_\_\_\_\_

PARENT'S SIGNATURE: \_\_\_\_\_

My signature indicates my understanding that my child will participate in the selected recitals based on his/her teacher's determination of whether the student is prepared and ready to play in the selected recitals.

February 7	_____ 2:00 p.m.	April 30	_____ 10:00 a.m.
SUNDAY	_____ 3:00 p.m.	SATURDAY	_____ 11:00 a.m.
J. H. Brock		J. H. Brock	_____ 12:00 p.m.
Recital Hall		Recital Hall	
March 6	_____ 1:30 p.m.	May 1	_____ 1:30 p.m.
(Jeans Recitals)	_____ 2:30 p.m.	SUNDAY	_____ 2:30 p.m.
SUNDAY	_____ 3:30 p.m.	J. H. Brock	_____ 3:30 p.m.
J. H. Brock		Recital Hall	
Recital Hall			

### RECITAL SELECTION POLICY

This policy serves to help with scheduling for both parents/students and the Academy of the Arts Music.

We want to help ensure that you can depend on us for planning your semester.

We appreciate and enjoy hearing all of the students perform on our recitals.

1. A **Ranking** (1<sup>st</sup>, 2<sup>nd</sup> choice and 3<sup>rd</sup> choice if offered) **must** be placed next to the **times** beside the recital date(s) you choose. *A form with no rankings will not be processed.*
2. Once you turn in the form to your private lesson instructor, the **private lesson instructor will sign and give the form immediately to Miss Laura Beth Mitchell (form will not be processed without instructor signature)** to process the date and times requested. Recital selection is on a first-come-first-serve basis. You will get your first choice unless a recital is full or there is a duplication of pieces on the recital—if that is the case, your second choice (or third choice if necessary) will be chosen.
3. The form will go back to the private instructor after it has been processed by Miss Mitchell so that the private instructor can let you know right away which choice you have received.
4. If a change in date or time is necessary, then e-mail both Miss Mitchell (lemitche@samford.edu) and your private instructor. The same process of first-come-first-serve basis will be followed with changes.