

**2008-2009 PARENT PLUS  
 Loan Request Form**

In order to request loan funds for your Parent PLUS loan, please complete the form below using these instructions:

- A new form is required for each loan period (fall/spring, summer, etc.). Extra forms are available at [www.samford.edu/admin/finaid/forms.html](http://www.samford.edu/admin/finaid/forms.html).
- You may submit the form via mail, fax (205-726-2738) or in person; if you submit the form by fax, please do not mail a duplicate copy.
- Please allow 3-4 weeks for processing, during which the student may view the status of your submitted loan request form via the Banner tab through the Samford Portal at [www.samford.edu](http://www.samford.edu).
- Your loan servicer, guarantor or lender will communicate with you using the address listed below regarding the status (approval or denial) of your loan, steps to appeal a denial, and instructions to electronically sign (or e-sign) the MPN (Master Promissory Note), if necessary. An MPN must be current with the lender or they will not disburse the funds to Samford electronically.
- Federal regulations require that loan funds be disbursed to Samford University no earlier than 10 days prior to the first day of the student's class for a specific term. At that time, your loan disbursement will credit the student's account; if there is a credit remaining, a refund check will be processed.
- If the student's enrollment changes, drops below half-time, receives a late award (scholarship, outside resource, grant, departmental award, etc.) or withdraws, your loan amount may be reduced and/or cancelled. If you know the student is receiving an outside resource that is not listed on their award, they should complete the Outside Resource Form found at [www.samford.edu/admin/finaid/forms.html](http://www.samford.edu/admin/finaid/forms.html) before completing this loan request form.

|  |  |                                  |                                     |  |   |                                      |                 |
|--|--|----------------------------------|-------------------------------------|--|---|--------------------------------------|-----------------|
| 1. Student Last Name:                  |  | 2. Student First Name:           |                                     | 3. Student Middle Name:                                    |   | 4. Student SSN (required for loans): |                 |
| 5. Parent Last Name:                   |  | 6. Parent First Name:            |                                     | 7. Parent Middle Name:                                     |   | 8. Parent SSN (required for loans):  |                 |
| 9. Parent Street Address:              |  |                                  |                                     | 10. Parent City:   |   | 11. Parent State:                    | 12. Parent Zip: |
| 13. Parent Date of Birth:              |  | 14. Parent Contact Phone Number: |                                     | 15. Parent Alien # if you are NOT a U.S. Citizen/National: |   |                                      |                 |
| 16. Parent State and Driver's License: |  |                                  | 17. Parent Relationship to Student: |  | 18. Student's Expected Graduation Date: |                                      |                 |

**19. Student Type & Loan Period (mark only one loan period below):** \*You *must* be registered for summer before your summer loan will be processed; the fall only loan period is used for students graduating December 2008 only.

|                          |   |  |   |
|--------------------------|---|--|---|
| <u>FALL &amp; SPRING</u> | <input type="checkbox"/> Undergraduate                                    | <input type="checkbox"/> Pharmacy (1 <sup>st</sup> Year) | <input type="checkbox"/> Other (specify): _____ |
| <u>FALL ONLY*</u>        | <input type="checkbox"/> Undergraduate or Pharmacy (1 <sup>st</sup> Year) |  | <input type="checkbox"/> Other (specify): _____ |
| <u>SPRING ONLY</u>       | <input type="checkbox"/> Undergraduate or Pharmacy (1 <sup>st</sup> Year) |  | <input type="checkbox"/> Other (specify): _____ |
| <u>SUMMER ONLY*</u>      | <input type="checkbox"/> Undergraduate or Pharmacy (1 <sup>st</sup> Year) |  | <input type="checkbox"/> Other (specify): _____ |

**20. Loan Amount & Lender (mark only one):**

I wish to borrow the maximum amount for which I'm eligible for the term marked above.

I wish to borrow a lesser amount (specify your requested amount greater than \$100) → = \$ \_\_\_\_\_ .00 TOTAL

**21. Lender Choice:** Write your lender's name and 6-digit lender code below. See Lender Choice at [www.samford.edu/admin/finaid/loans.html](http://www.samford.edu/admin/finaid/loans.html).

I wish to use my Samford University lender from last year, if applicable (i.e., National Education is no longer processing Parent PLUS loans).

Lender Name: \_\_\_\_\_ Lender code: |\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

**By signing below**, I certify that all information listed above is valid and that I am *not* currently in default on a federal loan, nor owe a refund on a federal government grant. I also acknowledge that I READ and UNDERSTAND the information explained on this form and request that Samford University certify these loan funds on my behalf.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only:

|              |                 |                      |                  |
|--------------|-----------------|----------------------|------------------|
| FA Initials: | Date Certified: | Loan Period: 9 _____ | Type: PLUS PLUSS |
|--------------|-----------------|----------------------|------------------|

**KEEP A COPY FOR YOUR FILES**