

Perfect A. Student
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Birmingham, AL 35229
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OBJECTIVE

Accounting Spring or Summer Internship

EDUCATION

Samford University, Birmingham, AL

- Candidate for Masters of Accountancy, December 2008
- Bachelor of Science in Business Administration – Major: Accounting, May 2007
- GPA: 3.69/4.00 – Dean's List; Accounting GPA: 3.75/4.00
- Related Coursework: Financial Accounting & Reporting , Income Tax I & II, Cost Accounting, Concepts I & II
Responsible for 75% of college expenses

RELATED EXPERIENCE

X Y Z Accounting, **Accounting Intern**, Birmingham, AL, Spring 2006

- Processed personal income tax returns, 1099 forms, payroll tax
- Assisted with monthly/quarterly bookkeeping for clients, compilations, reviews and audits, performed bank reconciliations

Local Store, **Bookkeeper**, Any Town, AL, 2001-2005

Input checking and daily sales data into Quickbooks, paid bills, prepared bi-weekly payroll, state and federal tax forms, facilitated bank deposits, collected insufficient funds checks

Grocery Store, **Cashier**, Any Town, AL, 2000-2001

Operated automated cash register, provided customer support, recorded money data

OTHER WORK EXPERIENCE

Samford University, **Resident Assistant**, Birmingham, AL

Provided peer counseling, planned group activities, 2004-2005

Wonder Camp, **Counselor**, Mountains, USA, Summer 2000

HONORS AND ACTIVITIES

- School of Business Scholarship Recipient 2004-2006
- Honor Organizations: Beta Alpha Psi, Alpha Lambda Delta, Alpha Kappa Psi – Chaplain
- Residence Life: Community Standards Council violation board
- Volunteer: Habitat for Humanity, Relay for Life 2003-2005, Children's Hospital
- ABC Fraternity: Vice-President, Step Sing, Intramurals: softball, basketball

COMPUTER EXPERIENCE

Quickbooks, Simply Accounting, Turbo Tax, Microsoft Office (Excel, Word, PowerPoint, Access), HTML

CULTURAL EXPERIENCE

- Samford University Study Abroad Semester in London – Fall 2005
- Travel in United Kingdom, France, Austria, Italy, Germany

References available upon request