

**CANCELLATION AND REFUND POLICY  
LONDON PROGRAM FEES  
SUMMER TERM 2008**

Prior to initiating the registration process, you should consider carefully the decision to participate in the program and the financial commitment incurred. **Arrangements for international travel for a group involve advance planning and program commitments based on the number of registered participants. Deposits for airline tickets, accommodations, group activities, and full payment of many costs take place several months prior to departure.** In some instances, the University must commit non-recoverable monies prior to the deadlines for student payment of program fees. It is necessary, therefore, to have a stringent cancellation and refund policy. Please read the following information carefully. **Note that cancellation penalties begin prior to the deadline for final payment and that your cancellation must be submitted to the Director of the Program in writing.** In such cases, applicable penalties will be charged to the student's account. Travel insurance is strongly advised.

**PAYMENTS AND DEADLINES:** Failure to meet deadlines for payment of fees and tuition may result in being dropped from the program.

<u>\$3778</u>	Program Fee Amount
<u>\$ 500</u>	Deposit due with application applies to program fee. Deposit is non-refundable. The deposit begins the registration process, initiates participation in the program, and submits the student to the Cancellation and Refund Policy. Program Fee balance due: <u>\$3,278</u>
<u>\$ 300</u>	Theatre class fee.
<u>\$1800</u>	Tuition (4 credits) at the 2008-2009 summer rate of \$450 per credit hour
<u>\$5378</u>	Total program cost including fees and tuition

**CANCELLATION PENALTIES AND REFUNDS (exclusive of tuition).**

**This is not a payment schedule; full payment of all program fees and tuition is due prior to departure.**

If you withdraw from the program between the dates listed below, the corresponding actions will apply. Cancellation penalties or refunds will be based on the date written cancellation is received in the London Programs Office, Brooks Hall, Room 130.

<b>From Submission of Deposit to <u>March 14, 2008</u></b>	<b>Deposit will be forfeited by student</b>
<b>From <u>March 15, 2008</u> to <u>April 17, 2008</u></b>	<b>75% of Program Cost</b> (excluding tuition) will be charged to your account (deposit applies)
<b><u>April 18, 2008</u> – NO REFUNDS of program fee or tuition after this date. Remaining program fee and class fee due: <u>\$3578.</u></b>	<b>Full payment of the program fee due.</b> No refunds of program fee after this date. If full payment of the program fee has not been made by the student, the fee will be charged to the student's account. Deposit and partial payment will be applied to charges. Check with the Bursar and Financial Aid prior to this date about your bill and financial aid.
<b>Tuition Due when Summer E-bills are due: <u>\$1800</u></b>	

No refunds will be given for deviations from the planned itinerary, failure to participate in program activities, or early return to the U.S. for voluntary reasons or for dismissal from the program due to values violations. The University reserves the right to modify program plans and the itinerary should conditions make such changes necessary. Refunds may take up to 30 days to process. Refunds will be issued by the Student Accounts Office, based on a copy of the withdrawal and the available account balance at the time of withdrawal.

**TUITION REFUNDS: Tuition is due prior to departure. Check with the Bursar and Financial Aid about your account.**

Tuition refunds for the Study Abroad Program will be made in accordance with University policy for tuition refunds for on-campus programs. See catalog for policy.

**PHILOSOPHY AND PROCEDURES OF THE UNIVERSITY IN REGARD TO INTERNATIONAL TRAVEL/STUDY PROGRAM:**

Samford University offers travel/study programs abroad as part of the University's commitment to providing students with opportunities to develop a world view through academic study within another culture. The University places high priority on the security and welfare of its students but recognizes that a certain degree of risk is inherent in international travel and study. Students choosing to participate in study abroad programs should understand and assume the risks inherent in such a program. The Study Abroad program will take place as scheduled unless an official travel warning is issued by the United States Department of State advising U.S. citizens not to travel to or in the region involved in this course or unless a decision is made by the Samford administration that events or circumstances pose an unreasonable risk to students and staff. **If the University cancels the program prior to departure, the University cannot guarantee a full refund. The University will make a prorated refund of all monies that can be recovered. If the cancellation is the result of an official travel warning issued by the U.S. Department of State, we expect that many airlines will make a full refund. Some hotels or other suppliers may also make a full or partial refund. We recommend that you consider travel insurance to cover this risk.**

I acknowledge that I have been informed about the deadlines mentioned above and I accept the conditions involved in the refund policy in regard both to the program fees and to tuition.

Student Signature \_\_\_\_\_

Date: \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_