

~THE WRIGHT CENTER FEE SCHEDULE~

I. BASE RENT..... \$2200.00

*****Additional performance same day, add 25% to Base Rent*****

II. LABOR

A. Technical Personnel

- 1. Stagehands, Follow Spot Operators (per hour, per person).....\$14.00
- 2. Sound Engineer or Master Electrician.....\$15.00
- 3. Union Stage Hands.....Charged per
current rates & requirements

B. Front-of-House Personnel

- 1. Ushers/Ticket Takers (12 minimum per show).....\$1000.00
- 2. Merchandise Sales Personnel (per show, per person).....\$50.00

III. FRONT-OF-HOUSE

A. Grand Foyer.....\$900.00

B. Lounge.....\$650.00

For receptions in the Grand Foyer and Lounge additional fees for housekeeping and utilities will be charged. A security deposit is also required to cover any damage to or for the cleaning of carpets. Please consult the Events Coordinator for current rates and requirements.

IV. ADDITIONAL SPACE

A. Recital Hall.....\$175.00

B. Classroom.....\$40.00

C. Theater.....\$650.00

V. ADDITIONAL SERVICES

A. Security/Traffic Control\$800.00 (minimum)

A minimum of two officers is required. A full force of six (6) officers is required for most productions. The determination of the amount and extent of protection shall be made exclusively by the Events Coordinator of The Wright Center.

B. Housekeeping (per cleaning Monday-Thursday).....\$300.00
(per cleaning Friday-Sunday).....\$400.00

C. Catering

An in-house catering service is available to all The Wright Center clients through Sodexho Food Service located on-campus in the Beeson University Center. All clients that require catering for their event must first clear the use of any outside caterer through the Events Coordinator of The Wright Center. Sodexho Food Service has the right of first refusal for all events taking place on the campus of Samford University.

D. Rental Equipment

The Wright Center’s personnel will gladly handle any arrangements for equipment not currently on the Premises. These arrangements should be made at the signing of The Wright Center Usage Agreement. All equipment rented on the client’s behalf will be billed to the client at cost plus 10%. Any damage and/or transportation for this equipment will be the responsibility of the client.

E. Tuning

The Wright Center has one (1) Baldwin nine foot grand piano. This instrument is available to all clients free of charge. However, the tuning of this instrument will be billed to the client at cost plus 10%.

F. Responsibilities of The Wright Center Staff

The staff of The Wright Center makes no artistic decisions regarding events occurring in The Wright Center unless otherwise agreed to by the Technical Director and the Renter before the signing of the contract. The Technical Director is available for limited lighting or sound design at additional cost to the Renter. Since the estimate for any given lighting, set or sound design would vary greatly depending on amount of time and resources required, the minimum charge for this service will be \$500.00, but may be more.

***** An additional charge for services may be necessary for events with more than one performance in a day. Hourly rates are subject to change. Some fees are negotiable. An additional charge for television or video production is also required. Please contact The Wright Center Events Coordinator for current rates and charges.*****

RENTER INITIAL: _____

EVENT COORDINATOR INITIAL: _____