The student is responsible for providing complete, accurate, and timely information to the dean’s administrative assistant and to the faculty. Sections one and two must be completed at least four weeks prior to the audition. The audition must take place four weeks prior to the recital. An audition should be heard by a minimum of three members of the faculty. This form, along with copies of the recital program (for each faculty member), must be brought to the audition by the student.

Student Name

Type of recital (degree or performance, academic level)

Timed length of recital

Projected date of recital

Teacher’s approval (please initial)

Date Piano Proficiency Completed

René Golden, Administrative Assistant Approval

Audition

Date

Time

Place

Date, time, and place approved (Dean’s Administrative Assistant, please initial) Suzy Metts

Student

Send an e-mail to the faculty a few days before the hearing to remind them of their commitment.

Action

Approved

Approved with reservations

Approved with conditions

Conditions:

Not Approved

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GB  JF  DT  BV  TH