How To Change Your Major
1. Go to the Registrar's Webpage.

You can access it directly at www.samford.edu/go/registrar

Or you can click "Registrar" under the Quick Links on the Samford homepage
2. Scroll down and click on “Forms.”
3. Select “Change of Academic Program (Change of Major).”
4. Read the guidelines and information regarding fees.

*Note that this form is only for current students or those who have attended Orientation and have already registered for classes.

5. Click “Online Change of Program Form.”
6. Log in with your username and password.

*Note: Your username does not include “@samford.edu.” Only include the information before the @ sign. For example, if your email is “success@samford.edu,” Your username is “success.”
7. Fill in the requested information.

**SU ID#** is your 900 number.

This is your **current** degree program and major. If you are Undeclared, select Undeclared for both.

*Note: The form populates in sections. You must complete the information at the top to access the next steps.*

Be sure to answer all these questions. Some students and programs require additional approval to make changes.
8. Check relevant boxes, and then fill in details below.

*Note: Unless you are keeping your current major to add a second major, be sure to check "Drop a Major" (even if you are currently Undeclared.)

9. Confirm you have discussed this change with an advisor and check the acknowledgement.

If you do not hear an update after one week, please email success@samford.edu for assistance. Provide us with the details of your desired major and the date you requested the change.