

DOCUMENTATION QUICK TIPS

The most helpful documentation for academic accommodation requests *typically* includes:

MEDICAL PROFESSIONAL DETAILS

- type of healthcare provider
- credentials/licenses
- relationship to student (number of visits or length of time as provider)

CONDITION DETAILS

- evaluation method and testing results
- diagnosis determined and severity level
- impact/symptoms/restrictions experienced
- specific medical needs (if applicable)
- current treatment or medication

If you are unsure whether or not your documentation meets our standards, we recommend starting the process with what is readily available to you.

ACCOMMODATION ELIGIBILITY

We holistically evaluate information received from the **student's self-report, history, and medical documentation.**

If provided, accommodations used at a prior school and accommodations recommended by a medical professional will also be considered. However, neither guarantee specific eligibility.

Accommodation eligibility is determined through an **interactive process** following our office standards based on **ADA guidelines** and **best practices** in higher education.

For our complete documentation guidelines, please visit www.samford.edu/dr.