



Faculty Diversity Development Grant

Purpose: The Office of Diversity and Intercultural Initiatives will set aside a designated amount of funds in order to support Samford's goal of creating a more inclusive and diverse campus community. In congruence with the Samford University Vision, the office seeks to also promote "a diverse community, stressing vigorous learning and personal faith, in the Baptist tradition". The proposals funded by this grant should work to enhance retention of under-represented faculty and staff, foster diversity and inclusion across the curriculum, recruitment, and/or focus on scholarship related to diversity on Samford's campus.

Eligibility: Any member of the Samford University faculty or staff may apply to receive the grant. The office will accept proposals until October 11, 2019 for the fall semester and until February 28, 2020 for the spring semester. If awarded, the funds must be used by April 30, 2020. Project evaluations must be completed and returned to The Office of Diversity and Intercultural Initiatives by May 1, 2020. Proposals should include a detailed plan to promote diversity and inclusion throughout the Samford community.

Funding: The maximum amount awarded for each proposal is \$1000.00. Funds will be awarded on a first come, first served basis. Grant funds may be used for, but are not limited to, research support, academic materials, honoraria, food vendors, training, and registration for travel and workshops. Funds may **not** be used to supplement programming, travel within 100 miles, or any wages. All materials required for consideration are listed on the Faculty/Staff Diversity Development Grant application. If selected, the applicant will be notified of the grant award via email. All receipts must be itemized and returned to the Office of Diversity and Intercultural Initiatives. Any transaction completed without a receipt will not be compensated.

Email the completed application to diversity@samford.edu or deliver the original application materials to:

The Office of Diversity and Intercultural Initiatives
Samford University
Dwight Beeson Hall 326
800 Lakeshore Drive
Birmingham, Alabama 35229



Faculty/Staff Diversity Development Grant Application 2019-2020

Applicant's Name _____

Staff Faculty

Department: _____ 900 Number: _____

Email: _____ Telephone: _____ Index Code: _____

Type of funding requested: ____ One-time Project ____ Seed Funding*

*Please be sure include explanation of how the proposal will be funded in the future in project description

Collaborators/Sponsor: _____

Title and goal of the project: _____

Please submit the following for consideration:

1. Body of the proposal

a. Provide introduction and/or statement of problem

b. List objectives

c. Describe the proposed initiative and how it will affect the aforementioned problem

d. Describe how the results/outcomes will be evaluated

2. Provide a timeline on a separate page for implementation of the initiative. Funds must be requested no later than April 30, 2019. Project evaluations are due on May 1, 2019.

3. Budget: Attach to this application form a detailed budget including any demonstrated financial commitment from you or other supporting departments.

4. Submit a CV or resume (up to 2 pages) for the applicant and any co-applicant. (Note: do not include CV/resume for collaborators.)

5. **Agreement to take Financial Responsibility:** The Samford University student, faculty, or staff member below has agreed to assume financial responsibility if this proposal is funded. This individual will be responsible for reconciling the receipts with the financial statement, processing transactions, and correcting expenses as needed.

Financial Responsibility

I agree to take financial responsibility for the proposed project

Signature

Date

Printed Name

Title

900 Number