Important information related to 1098-T’s.

- 1098-T’s for tax year 2019 have been mailed out to the students address in the Banner system. They were mailed out by our service provider – Heartland ECSI.
- The Heartland ECSI 1098-T helpline number is 866-428-1098.
- 1098-T’s are based off of the tax year (January 1st through December 31st).
- 1098-T’s are not based off of the academic year (July 1st through June 30th).

1098-T’s can be electronically accessed through the Samford One Stop Payment Portal by following this link [www.samford.edu/go/ebill](http://www.samford.edu/go/ebill).

Once you are on the Samford One Stop Payment Portal, please go through the following steps to retrieve your 1098-T electronically.

Step 1 – Select Student and Staff Login.
Step 2 – Enter your *Samford Student ID number* or *User ID* along with your *Password*, then select *Login*.

Step 3 – Select *View Statements*. 
Step 4 – Select View under Action.

Step 5 – Select the desired tax year and then View.
The desired 1098-T will then be displayed as shown below.