

Withdrawal Refund Policy for All Students

Student Withdrawal

The University is required to contract for a substantial amount of goods and services in advance. Most of these expenses are fixed and are not subject to change on short notice. Under certain circumstances, a refund on tuition is available to students who officially withdraw from the University. A student desiring to withdraw from the University must obtain an official withdrawal form from the Office of the Registrar. The form must be submitted to the Office of the Registrar when it is completed.

This policy applies to all terms including fall and spring semesters, fall and spring A/B terms, summer terms, and Jan Term. If a student withdraws from all courses in a term, a portion or all financial aid may be returned by the University to the original provider(s) of the funding. In such cases where the return of funds creates a balance due to Samford, the student will be required to reimburse the University for those returned funds and any associated fees. (See also Elective Withdrawal in the Academic Policies and Regulations section of this catalog.)

Withdrawal Refund Policy for Fall Semester

In the case of a complete withdrawal or suspension from Samford, the following will dictate refunds:

Tuition Refund Schedule for Fall 2017

Description	Start Date	End Date	Refund %
Fall Full Term	8/28/17	9/1/17	100%
	9/4/17	9/8/17	90%
	9/11/17	9/15/17	75%
	9/18/17	9/29/17	50%
	10/2/17	10/25/17	25%
Fall A Term	8/21/17	8/25/17	100%
	8/28/17	9/1/17	90%
	9/4/17	9/8/17	75%
	9/11/17	9/15/17	50%
	9/18/17	9/27/17	25%
Fall B Term	10/16/17	10/20/17	100%
	10/23/17	10/27/17	90%
	10/30/17	11/3/17	75%
	11/6/17	11/10/17	50%
	11/13/17	11/22/17	25%

Withdrawal Refund Policy for Jan Term

In the case of a complete withdrawal or suspension from Samford, the following will dictate refunds:

Tuition Refund Schedule for Jan Term 2018

Description	Start Date	End Date	Refund %
Jan Term Full Term	1/3/18	1/5/18	100%
	1/8/18	1/8/18	90%
	1/9/18	1/9/18	75%
	1/10/18	1/10/18	50%
	1/11/18	1/11/18	25%

Withdrawal Refund Policy for Spring Semester

In the case of a complete withdrawal or suspension from Samford, the following will dictate refunds:

Tuition Refund Schedule for Spring 2018

Description	Start Date	End Date	Refund %
Spring Full Term	1/22/18	1/26/18	100%
	1/29/18	2/2/18	90%
	2/5/18	2/9/18	75%
	2/12/18	2/23/18	50%
	2/26/18	3/21/18	25%
Spring A Term	1/22/18	1/26/18	100%
	1/29/18	2/2/18	90%
	2/5/18	2/9/18	75%
	2/12/18	2/16/18	50%
	2/19/18	2/28/18	25%
Spring B Term	3/19/18	3/23/18	100%
	3/26/18	3/30/18	90%
	4/2/18	4/6/18	75%
	4/9/18	4/13/18	50%
	4/16/18	4/25/18	25%

Withdrawal Refund Policy for Summer Terms

In the case of a complete withdrawal or suspension from Samford, the following will dictate refunds:

Tuition Refund Schedule for Summer 2018

Description	Start Date	End Date	Refund %
Summer Full Term (includes all 10-week and 14-week Parts of Term)	5/14/18 (14 week term)	6/8/18	100%
	6/4/18 (10 week term)		
	6/11/18	6/15/18	90%
	6/18/18	6/22/18	75%
	6/25/18	6/29/18	50%
	7/2/18	7/13/18	25%
Summer I Term	6/4/18	6/7/18	100%
	6/8/18	6/11/18	90%
	6/12/18	6/13/18	75%
	6/14/18	6/15/18	50%
	6/18/18	6/19/18	25%
Summer II Term	7/9/18	7/12/18	100%
	7/13/18	7/16/18	90%
	7/17/18	7/18/18	75%
	7/19/18	7/20/18	50%
	7/23/18	7/24/18	25%