# Employee Aggression and Potential Violence

MA DIFFERENT

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# Agenda

- Workplace Bullying
- Workplace Violence
  - Risk Factors and Warning Signs
  - Intervention Techniques



# **Workplace Bullying**

Repeated infliction of intentional, malicious, and abusive conduct which interferes with a person's ability to do his/her work and is substantial enough to cause physical and/or psychological harm and a reasonable person would find hostile or offensive



# Some Commonly Reported Behaviors

- Glared at
- Excluded from workrelated social gatherings
- Others storm out of area when you arrive
- Others consistently late for your meetings
- Given the "silent treatment"
- Treated in a rude or disrespectful manner

- Others refuse your request for assistance
- Others fail to deny false rumors about you
- Given little or no feedback
- Others delay action on matters important to you
- Yelled or shouted at in a hostile manner



# More Commonly Reported Behaviors

- Negative comments about intelligence
- Consistently failed to return calls or emails
- Contributions ignored by others
- Someone interferes with your work activities
- Subjected to mean pranks
- Been lied to

- Others fail to give you important information
- Denied a raise without valid reason
- Subjected to derogatory name calling
- Target of rumors or gossip
- Show little empathy when you were having a tough time



# **Workplace Bullying Statistics**

- 43% of bullying from co-workers
  - 36% Supervisors
  - 12% Customers
  - 5% Subordinates
  - 4% Others
- 25% of bullying targets have protected status
- 80% of bullying targets are women



### **Schools of Thought**

- Some believe that bullying is the younger sibling to violence
- Some believe that bullying behavior can lead to violence...
  - On the part of the recipient
  - On the part of those doing the bullying



#### Homicides in the workplace 1997 – 2009

- Total 8,127
- Crime-related 6,169
- Work associate 1,377
- Relative 291
- Personal acquaintance 290



### **Other Crimes in the Workplace**

- One in six violent crimes occurs at work
  - 7% of all rapes
  - 8% of all robberies
  - 16% of all assaults



### **Stages of Violence**

- Stage one Early potential
- Stage two Escalated potential
- Stage three Realized potential



### **Stage One – Early Potential**

- Objectifying and dehumanizing others
- Challenging authority
- Regularly becoming argumentative
- Alienating customers and clients
- Originating and spreading lies about others
- Swearing excessively; using sexually explicit language
- Abusing others verbally; sexually harassing others



# Stage Two – Escalated Potential

- Arguing frequently and intensely
- Blatantly disregarding organizational policies and procedures
- Stealing from the company or from other employees
- Vandalism (property destruction)
- Making verbal threats
- Conveying unwanted sexual attention or violent intentions by letter, voice mail or e-mail
- Holding others responsible (blaming others)



# Stage Three – Realized Potential

- Getting involved in physical confrontations and altercations
  - There is no such thing as "A little pushing and shoving"
  - Adults don't get into fistfights, except if they are defending themselves or are out of control
- Displaying weapons
- Committing or attempting to commit assault, sexual assault, murder, arson or suicide



### Intervention



- Unprepared:
- Is aware that violence is a problem at work but has done nothing



#### Unsecured:

 Has appropriate measures in place, but they are routinely circumvented



#### **Unsuspecting:**

This is the naïve victim who doesn't believe that bad stuff happens where they work



#### Unintelligent:

 Does stupid things like smart mouths the bad guy



#### Unfortunate:

Some times even when everything is done right, bad stuff happens, but this is rare, usually the company has not done all that is possible



#### Hard targeting:

 Term borrowed from the military; it is the act of making oneself and one's organization less opportune targets



- Mental rehearsal:
- A part of hard targeting that asks you to mentally practice how you might respond in a given situation.
- Some of the questions asked: what would I do if..
  - An employee threatened me?
  - An employee hit me?
  - Fight or flight.



#### Escape routes:

 Always know where you are and how to flee if you need to



#### Furniture:

 Having a piece of furniture between you and the person you are diffusing helps to keep clear boundaries



#### Office / meeting area:

- Make sure that the meeting area is not set up such that your back is against a wall (no room to back away)
- Make certain that you can get to the door before the bad guy (in case fleeing is necessary)
- Make sure you don't have to go through the bad guy to get out (don't want to accidentally touch him, he will see it as an aggressive move)



#### Employees Turf:

- Meet the person away from his peer group
- When there is an audience, people tend to act out more, they put on a show



#### Clothing

- Men: tuck in your ties so the bad guy can not grab it
- Women: no heavy or thick necklaces or dangling earrings to grab



#### Communication with administration:

- Let other people in your department as well as in other departments know that you are meeting the bad guy
- Where
- What time so they can check on you



#### Reports:

Everything must be documented--always!!



 Diffusing is used when there is an individual on-site who is escalating...and you must prevent further escalation



Identify Emotion of the difficult person Most Common:

Anger:

•The emotion that results when I am hurt or rejected Frustration:

•The emotion that results when I feel powerless



Identify Emotion of the difficult person

Difference between the two....

Signs of Anger:

-Raised voice, and a sense of pleading in the words I use (violence does not come from this)

Signs of Frustration:

-In your face, pounding my fist, stomping my feet, I am wrestling with you for power

(violence comes from this)



- •No Verbal Poker(one-upsmanship)
- •Empowerment (must help person feel powerful)
- •Body Language (open)
- •Eye Contact
- •Men verses Women
- •Eye Contact Rule of Thumb
- (good only if they offer it) Follow their lead
- •Touching (never a good idea)



Mirroring Effects (people will do what we do)

- a. Evolution (says that mirroring is for survival)
- b. In everyday life (all people tend to quiet down in libraries)

c. A test to see if it works (scratch your nose in fro of others)



#### **Verbal Diffusing Techniques**

Words and Phrases to Avoid

#### No, Can't, Won't, Don't, Must, Must Not

- •These Words Are Commands
- •When You Use Commands You Take Away Options



#### **Verbal Diffusing Techniques**

#### Words and Phrases That Help

- •Us, We, Ours
  - •You Want the Bad Guy to Feel Aligned With You
- •Let's
- •How About?
- •What Do You Think About This?
- •Is It Possible That ?
  - These Words Are Suggestions
  - Ask Questions



### **Body Language**

#### Body movements to use

- Facing (not challenging but squared up)
- Arms extended slightly outward and upward (suggesting open and willing to work together, not needing to be in charge)



### **Body Language**

#### Body movements to avoid

- Arms crossed (I am bored, I already made up my mind)
- Hands in pockets, behind back (suggests being sneaky or evasive)
- No sudden moves

