



Academic Petition for an Exception to Academic Policy

Name \_\_\_\_\_ Date \_\_\_\_\_

Local Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_

Student ID \_\_\_\_\_ E-Mail \_\_\_\_\_

Major \_\_\_\_\_ Class Standing: FR SO JR SR GRAD

GPA \_\_\_\_\_ Current Hours Enrolled \_\_\_\_\_

Request: (If petitioning to register for a course, the CRN is required.) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Justification: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The information above is to the best of my knowledge accurate and complete. I understand that purposeful falsification is a Values violation.

Student Signature \_\_\_\_\_

Please obtain signatures in the order presented below. Your advisor will inform you if additional signatures are or are not required for this particular petition.

The instructor's signature is required when a specific course request like a late add or drop or class withdrawal is the subject of this petition.

				Signature	Date
Advisor (print name)	_____	___ Recommend	___ Not Recommend	_____	_____
Instructor (print name)	_____	___ Recommend	___ Not Recommend	_____	_____
Dept. Chair (print name)	_____	___ Recommend	___ Not Recommend	_____	_____
Other (print name)	_____	___ Recommend	___ Not Recommend	_____	_____
College Dean (print name)	_____	___ Recommend	___ Not Recommend	_____	_____

Office of the Registrar: Processed by: \_\_\_\_\_ Date \_\_\_\_\_