COURSE WITHDRAWAL

Return the completed and signed form to the Office of the Registrar, 800 Lakeshore Drive, Birmingham, AL 35229
205-726-2908 (fax)

(This form should not be used to withdraw from all courses)

Note: You will remain financially liable if you are a recipient of any type of scholarship, veteran’s benefits or financial aid. Please speak with the appropriate representative regarding the adverse effects of withdrawing.

Student Athletes: if you drop below full-time you risk losing eligibility to compete, practice or participate in any athletic-related activities. Athletic Advisor’s signature required.

International Students: Withdrawing from a course may affect your visa status. International Advisor’s signature required.

Date ____________________________

Name _________________________________ SUid _____________

Semester/Term_________ Year___________ Samford email ________________________@samford.edu

Please answer the following:
1) Will withdrawing from the course(s) put you below full-time status?  No ☐ Yes ☐
   Number of hours remaining after withdrawal ______________ (if below full-time, notify Residence Life if you live on campus)
2) Are you planning on graduating this semester?  No ☐ Yes ☐

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<th>COURSE#</th>
<th>SECTION #</th>
<th>Instructor’s signature</th>
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_________________________ ____________________________
Student’s Signature       Date

_________________________ ____________________________
Advisor’s Signature       Date

_________________________ ____________________________
Athletic Advisor’s Signature Date

_________________________ ____________________________
International Advisor’s Signature Date

Note:
Withdrawing from a course prior to the deadline for withdrawing without Academic Penalty does NOT affect your GPA. A “W” will appear on your transcript for the class from which you withdrew. Withdrawing from a course AFTER the deadline for withdrawing without Academic Penalty, DOES affect your GPA. A “WF” will appear on your transcript for the class from which you withdrew.
See the academic calendar for deadlines http://www.samford.edu/departments/registrar/

Rev 08/31/2016