

Student Concerns and Crises

A Guide for Faculty and Staff Response

Concern	Contact	Response
Class Attendance	Academic Success Center 205-726-2698 success@samford.edu	If a student misses more than two consecutive classes without notice, report the absences to the Academic Success Center, located in 101 Dwight Beeson Hall.
Academic Distress	Academic Success Center 205-726-2698 success@samford.edu	If you perceive a student is struggling academically or experiencing learning challenges, refer the student to the Academic Success Center, located in 101 Dwight Beeson Hall, for consultation regarding available services and support.
Emotional Distress	Counseling Services 205-726-4083 CARE Team 205-726-2825	If you perceive a student is experiencing emotional distress (anxiety, depression, disorientation, etc.), contact Counseling Services immediately. After contacting Counseling Services, please alert the CARE Team through the Office of Spiritual Life, located in 216 Russell Hall.
Disability	Disability Resources 205-726-4078 disability@samford.edu	If a student has disclosed that he/she has a disability, believes he/she has a disability or has received accommodations previously, refer the student to Disability Resources, located in 205 University Center, for consultation. Remember that students have the right to choose not to disclose disabilities.
Student Medical Condition	CARE Team 205-726-2825	In the event that a student suffers from a chronic medical condition, injury or hospitalization that prevents class attendance, please alert the CARE Team through the Office of Spiritual Life, located in 216 Russell Hall.
Death in Family of a Student	CARE Team 205-726-2825 Vice President of Student Affairs 205-726-2736	Information related to the death of a student's family member should be reported to the CARE Team through the Office of Spiritual Life, located in 216 Russell Hall, or the Office of the Vice President of Student Affairs and Enrollment Management, located in 116 University Center.
Death of a Student	Public Safety 205-726-2020 Vice President of Student Affairs 205-726-2736	Information related to the death of a current student should be reported to Public Safety, located in 301A Seibert Gym. Also, notify the Office of the Vice President of Student Affairs and Enrollment Management, located in 116 University Center.
Aggressive Behavior	Public Safety 205-726-2020	If a student exhibits aggressive behavior that threatens the safety of others or the quality of the education environment, contact Public Safety immediately, located in 301A Seibert Gym.
Threat to Self/Others	Public Safety 205-726-2020	If a student expresses a desire or intent to commit suicide, he/she can also be a threat to others. It is imperative that you contact Public Safety immediately, located in 301A Seibert Gym.
Sexual Assault	Title IX Coordinator 205-726-2837 Public Safety 205-726-2020	Any information related to an allegation of sexual misconduct must be reported to the Title IX coordinator. With the exception of the university counselor, university ministers and campus physician, university employees must report sexual assault allegations. File a report with Public Safety, located in 301A Seibert Gym. File an anonymous report at samford.edu/students/title-ix .

General concern for a student may be submitted to the CARE Team at 205-726-2825 or samford.edu/go/samfordcares. Referrals are welcome and appreciated. Depending on the nature of the concern and the confidentiality laws which apply, departments to which you refer students may not be able to share information with you regarding the outcome of the referral. Departments will communicate with you as necessary and appropriate.