

Faculty Classroom Cell Phone Policy

RAVE is the primary method of communication used by Samford University during a campus emergency*. In many classrooms, the only RAVE-activated devices are faculty and student cell phones, yet faculty generally require that all student phones be turned off during class and test taking. Faculty must have a hard copy of their class roll and must take their cell phone to every class and periodically monitor it for any emergency RAVE message. If a faculty member does not have a cell phone or does not bring their cell phone to class, they must give permission to a student to monitor their phone for possible emergencies.

*If you have not registered for *RAVE* alerts, please use the link provided below and go to the My Contact Information box on your Portal homepage to update your *RAVE* Emergency Alert Information <https://connect.samford.edu> Samford University utilizes *Samford Alert* for desktop, laptop, tablet, and mobile devices to provide students with information, procedures, and links about what to do in the event of a variety of emergency situations that could occur on our campus. If you do not already have the *Samford Alert* app on your mobile device, laptop, desktop, or tablet, please click on this link <https://connect.samford.edu> and go to the *In Case of Emergency* box on your Portal homepage for instructions on downloading the App. Once you have downloaded the App, please take time to review the information provided, it is important that you know what to do in the case of a campus emergency.

Office of the Senior Associate Provost 4/24/2017