

## **I-20 Program Extension**

*The I-20 extension is intended for an F-1 student who is not able to complete all of their degree requirements for graduation by the program end date as listed on item #5 of their I-20. You may request an extension in order to obtain more time for completion of your degree. You may lose your F-1 status and all F-1 benefits if:*

- You fail to apply for a program extension before your I-20 expires even if you have valid reasons
- You apply for a program extension in a timely manner but do not meet the requirements for an extension

## **Eligibility**

- You must have continually maintained full-time status
- The extension must be supported by either compelling academic or medical reasons
- The application for your extension must be submitted within 90 days prior to the expiration of your current I-20
- Extensions are granted for a maximum of one year at a time. If any additional time is needed, another request will need to be submitted at a future date.

## **Required Information for Request**

In order to request an extension, you will need to submit the following to the GEO:

- Program Extension Request form, completed and signed by student and advisor
- Copy of Passport, Visa, and I-94
- Proof of Financial Support documents, if requested

**Extension request must be submitted no less than 2 weeks prior to the expiration of your current I-20. If your request is approved, the GEO will update your F-1 record and issue an I-20 with an updated expiration date. You will receive an email to inform you when the I-20 is updated and ready to be picked up.**

## Program Extension Request

Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

SU Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Current US address: \_\_\_\_\_

What is your current I-20 program end date? \_\_\_\_\_

Are you traveling outside of the US soon?  No  Yes  Not Sure

If yes, when are you traveling? \_\_\_\_\_

**\*\*IMPORTANT\*\***

- I am in good academic standing with Samford University and within 90 days prior to my current I-20 program end date.
- I will have the financial support to cover the cost for each academic period I am enrolled at Samford University.
- My signature below certifies that I understand the above statements and that I am hereby requesting an I-20 program extension due to academic or medical reasons.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### Academic Advisor Recommendation

Student's field of study: \_\_\_\_\_ Degree Level: \_\_\_\_\_

Reason for delay in student's program (check all that apply):

- Change in major or field of study
- Loss of credits upon school transfer
- Inadequate time on original I-20 to complete program requirements
- Unexpected pre-requisite course work
- Documented Medical Condition
- Other/Remarks:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student is expected to complete their academic program by \_\_\_\_\_, 20\_\_

Advisor Name: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*Office Use Only\*\***

Program Extension Request **approved / denied** on (date) \_\_\_\_\_

By (name) \_\_\_\_\_

SEVIS Record updated on (date) \_\_\_\_\_

I-20 extension printed on (date) \_\_\_\_\_