Samford University
Didactic Program in Dietetics – DPD
Student Handbook
2016-2017

Department of Nutrition & Dietetics
School of Public Health
College of Health Sciences

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College of Health Sciences
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Welcome

The Department of Nutrition and Dietetics would like to welcome you to the Didactic Program in Dietetics (DPD) at Samford University. As a Nutrition and Dietetics major your coursework will be the first stage in your journey to becoming a Registered Dietitian/Nutritionist (RDN) or Nutrition/Dietetics Technician, Registered (NDTR). A successful graduate of this DPD program and BS graduates who successfully complete our DPD program requirements will be eligible to apply to a supervised practice program such as a Dietetic Internship, Coordinated Master’s Program or ISPP. Completion of both programs (DPD and supervised practice) is required before a student is eligible to take the National Registration Examination for Dietitians and earn the RDN credential.

The Department of Nutrition and Dietetics is located in the School of Public Health that is housed within the College of Health Sciences. Our new offices and classrooms are in the College of Health Sciences (CHS) buildings on the east side of campus. It is an exciting time to be a student in this college and department as we begin our first year in our new state of the art classroom and lab facilities.

As a program, Nutrition and Dietetics had its beginnings as the Department of Home Economics which was organized in August, 1933. In its first year of operation, courses and a major in Nutrition and Dietetics (NTDT) were offered. This new program was housed in the Howard School of Arts and Sciences.

The Nutrition and Dietetics program was first approved by the Commission on Accreditation for Dietetics Education (CADE) and the American Dietetic Association in 1981 as a Plan IV Program in dietetics. In 1986, the Department of Home Economics was moved from the School of Arts and Sciences to the newly built Orlean Bullard Beeson School of Education (OBB). In 1988 the program was approved as a Plan V Program. After designation as a Didactic Program in Dietetics, the program was again approved in 1993, 1998, and 2003. In 2008, the program was granted initial Accreditation for the Didactic Program in Dietetics at the baccalaureate level and full accreditation in 2013.

In 2013 a new College of Health Science was formed at Samford University. Within the new college Nutrition and Dietetics became the founding department in the new School of Public Health located with the Ida V. Moffet School of Nursing, the McWhorter School of Pharmacy and the School of Health Professions.

A Dietetic Internship was granted Candidacy for Accreditation status by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) in 2014 with the first class beginning in January, 2015. The first cohort of Dietetic Interns received their certificates in December of that year. In 2016 the Department of Nutrition & Dietetics received approval for two master’s programs: Master of Science in Clinical Nutrition and a Master of Science in Nutrition.

We are excited you are here and look forward to helping you achieve your career goals.
Mission

The mission of the Samford University Department of Nutrition and Dietetics is to provide a comprehensive study of all areas of food, nutrition, and dietetics. The nutrition and dietetics major, foods and nutrition major, and dietetic internship all offer students the opportunity to pursue knowledge and competency in a distinctive Christian environment. The faculty of the department is committed to the preparation of graduates who are well informed, scientifically and empirically competent, self-educated, and ethically responsible. Graduates are capable of entering successful careers in foods, nutrition, and dietetics, while also contributing to the needs of their community and society at large.

A directory with faculty information can be found in Appendix 1.

Accreditation

The Didactic Program in Dietetics (DPD) in the Department of Nutrition and Dietetics at Samford University is accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND), the accrediting agency of the Academy of Nutrition and Dietetics. The address is 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606-6995. http://www.eatright.org/ACEND

The Academy of Nutrition and Dietetics is the world's largest organization of food and nutrition professionals. The Academy is committed to improving health and advancing the profession of dietetics through research, education and advocacy.

Founded as the American Dietetic Association in Cleveland, Ohio, in 1917, a group of women collaborated to aid the government conserve food and improve the public's health and nutrition during World War I. After 95 years, the association changed its name in January 2012 to the Academy of Nutrition and Dietetics — complementing the focus of the organization to improve nutritional well-being, communicating the expertise of its members who are a part of a food- and science-based profession.

Vision — Optimizing health through food and nutrition
Mission — Empowering members to be food and nutrition leaders*

Profession of Dietetics

Dietetics is the science and art of applying the principles of food and nutrition to health. It's a vital, growing profession with many career possibilities. Whichever option you choose, you'll share your knowledge of food and nutrition to help people make healthful food choices. In the field of Nutrition and Dietetics two options are available –

Option 1: Registered Dietitian (RD), or Registered Dietitian/Nutritionist (RDN)
Option 2: Dietetic Technicians Registered (DTR) or Nutrition and Dietetics Technicians, Registered (NDTR)

Option 1:
Pathway to becoming a Registered Dietitian/Nutritionist:

Registered Dietitians/Nutritionists are the nutrition experts who have successfully completed and received a B.S. in Nutrition and Dietetics, completed supervised practice requirements and passed the RDN exam to earn the RD (Registered Dietitian) or RDN (Registered Dietitian/Nutritionist) credential. The pathways to becoming an RD or RDN are the same the choice of which credential to use is up to you.

Registered Dietitian Nutritionist (RDN) - ACEND Fact Sheet

http://www.eatrightpro.org/~/media/eatrightpro%20files/career/become%20an%20rdn%20or%20dtr/becoming-a-registered-dietitian.ashx

EDUCATIONAL AND PROFESSIONAL REQUIREMENTS

Registered Dietitian/Nutritionists (RDNs) are food and nutrition experts who have met the following criteria to earn the RD or RDN credential:

1. **Completed a minimum of a bachelor’s degree** at a US regionally accredited university or college and course work accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND™) of the Academy of Nutrition and Dietetics. At Samford this program is the Accredited Didactic Program in Dietetics (DPD). Upon completion of DPD program requirements students will receive a Verification statement. This verification statement will be needed for the next step towards registration status – completion of an ACEND accredited supervised practice program. Students are NOT eligible to enroll in a supervised practice program without a verification statement from an accredited didactic program in dietetics.
2. **Completed an ACEND®-accredited supervised practice program** at a health-care facility, community agency, or a foodservice corporation or combined with undergraduate or graduate studies. This could be a Dietetic Internship program (DI) that may or may not include classes that count toward a graduate degree. Other options which include supervised practice include Coordinated Programs in Dietetics (CP) or an Individualized Supervised Practice Pathway (ISPP). These programs may also contain the option or requirement of classes required to complete a graduate degree. 1200 hours of supervised practice are required by all types supervised practice programs. Typically, a practice program will run six to 12 months in length. Programs leading to a graduate degree or requiring graduate work may run 12 – 18 months or longer. Upon successful completion of a ACEND accredited practice program students are eligible to sit for the national registration exam.

3. **Passed a national examination** administered by the Commission on Dietetic Registration (CDR). For more information regarding the examination, refer to CDR’s website at [www.cdrnet.org](http://www.cdrnet.org).

4. **Completed continuing professional educational requirements** to maintain registration.

5. **State Licensure** in addition to RDN credentialing is required by many states which have regulatory laws for dietitians and nutrition practitioners. Frequently these state requirements are met through the same education and training required to become an RDN.

**After the DPD -**

**How to choose what to do after completion of the DPD program?**

Nutrition and Dietetics faculty will assist each student in the process of decision making and application to a supervised practice program such a Dietetic Internship, Coordinated Master’s Program or an Individual Supervised Practice Program, a graduate program or application for the Dietetic Technician Registered exam. This information is covered in detail in the NUTR 491 class – Professional Issues in Dietetics. Application tips for Dietetic Internships can be found in appendix 3.

**Supervised practice pathway –**

Information about the supervised practice pathways can be found online on the Academy of Nutrition and Dietetics website: [http://www.eatrightacend.org/ACEND/content.aspx?id=6442485424](http://www.eatrightacend.org/ACEND/content.aspx?id=6442485424)

Students may also use the Applicant Guide to Supervised Practice Experience found in the Nutrition and Dietetics Office. *The Applicant Guide to Supervised Practice* is an up-to-date reference published by the Academy of Nutrition and Dietetics that provides information on
internship, individualized supervised practice pathways and coordinated dietetic education programs. The guide is available yearly and published as a PDF. Also included is an Excel spreadsheet that allows users to sort and search programs by cost, number of applicants, degree or certificate offered, city, stipend offered, program concentration, length and many other variables.” Academy web link: http://www.eatrightstore.org/product/08F23664-C029-4116-9E37-E27713FED0A5

Note: Completion of Samford University DPD requirements does not guarantee acceptance into a Supervised practice pathway. Faculty will work with students on an individual basis to aid students in this process.

Samford University Dietetic Internship:

Early Acceptance/Preselect Option

The Samford University Dietetic Internship has a preselect option for Samford University seniors majoring in Nutrition and Dietetics who wish to continue their education toward a graduate degree at Samford University. Interns admitted via the preselect option will be eligible for placement in either the on-campus or distance track. The preselect application and admission process will be conducted during the latter half of the fall semester of the senior year. Applicants will be notified of acceptance in the first two weeks of January. They will graduate the following May and will be admitted to the DI the following August. Applicants not admitted through the preselect option are still eligible to participate in the DICAS spring match cycle. Full acceptance via the preselect process is conditional on maintaining competitive performance in coursework, continued adherence to all university policies for academic integrity as set forth in the Samford University Student Handbook, adherence to individual class policies as set forth in class syllabi, and successful graduation and DPD verification. Requirements for application to the preselect option are the same as for all applicants, except preselect applicants do not have to participate in DICAS or D&D Digital Matching.


Guidance and help with this application process is provided to each student on an individual basis and within the course NUTR 491 – Professional Issues in Dietetics.

Dietetic students will have the best options for supervised practice programs/graduate programs with a minimum GPA of 3.0 and a GRE score that is at or above the requirements set by the graduate program. It is a good idea to visit DIs that you are interested in the summer or fall of your senior year.
Graduate Programs:

Students are encouraged to research graduate schools that offer programs that might be of interest. Some of these programs are offered as part of the supervised practice program requirement and some are stand alone. **Note that by 2024 entry level Dietetics practice will require a master’s degree.**

**Master’s Degrees in the Department of Nutrition and Dietetics – Samford University**

The Samford University Nutrition and Dietetics Department offers an online Master of Science program that can be taken in conjunction with the Dietetic Internship. Within the Master of Science program students may choose between a concentration in Clinical Nutrition or General Nutrition. Students may pursue either the full-time or part-time option. A Master’s of Public health is also offered through the Department of Public Health. The dietetic internship is offered with a Masters of Public Health (MPH) or Masters of Science in Nutrition (MS) option. The Master’s degree and dietetic internship track is a two-year commitment program for individuals who have been accepted into the dietetic internship. The graduate school application process is waived for those in the dietetic internship. Students are enrolled in Master’s degree courses the first semester. The second semester is a combined program consisting of dietetic internship courses and Master’s degree courses. Upon completion of the dietetic internship, 21 course hours will have been earned for the MPH and 25 course hours for the MS in Nutrition. Refer to pages: [https://www.samford.edu/publichealth/master-of-science-in-nutrition](https://www.samford.edu/publichealth/master-of-science-in-nutrition) and [https://www.samford.edu/publichealth/master-of-public-health](https://www.samford.edu/publichealth/master-of-public-health).

**Option 2:**

**Pathway to becoming a Dietetic Technician Registered (DTR) or Nutrition and Dietetics Technician, Registered (NDTR):**

**Nutrition and Dietetics Technician, Registered (NDTR) - ACEND Fact Sheet**


Dietetic Technicians work under the supervision of a Registered Dietitian or Registered Dietitian Nutritionist. Work settings can include hospitals, nursing homes, retirement centers, hospice facilities, schools, day care, public health programs such as WIC, weight management facilities, and food companies. DTR’s or NDTR’s have completed the DPD coursework and desire to enter the workforce without the supervised practice experience necessary to become an RD or RDN. The pathways to becoming a DTR or NDTR are the same the choice of which credential to use is up to you.
Education and Professional Requirements – DTR or NDTR:

Dietetic Technician Registered (DTR) and Nutrition and Dietetic Technician Registered (NDTR) are food and nutrition professionals who have met the following criteria to earn the DTR or NDTR credential:

1. **Completed a minimum of a bachelor’s degree** at a US regionally accredited university or college.
2. **Completed a DPD program accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND®)** of the Academy of Nutrition and Dietetics. At Samford this program is the Accredited Didactic Program in Dietetics (DPD). Upon completion of DPD program requirements students will receive a **Verification statement**. This verification statement will be needed for the next step towards Dietetic Technician registration status – taking the DTR exam.
3. **Successful completion of the DTR exam** the student will receive the Dietetic Technician Registered (DTR) or Nutrition Dietetic Technician (NDTR) credential.

Students desiring to pursue this designation receive a packet of information prior to graduation that will enable them to process the application.
Employment Opportunities

The Profession of Dietetics

http://www.eatright.org/students/careers/videos.aspx

Registered dietitians work in a wide variety of employment settings, including health care, business and industry, community/public health, education, research, government agencies and private practice. Nutrition and dietetics is a dynamic profession where possibilities are endless. The U.S. Bureau of Labor Statistics projects that job demands for nutritionists and dietitians will grow faster than the average profession. According to data from the Bureau of Labor Statistics’ Occupational Outlook Handbook, 2106-2017 Dietitians and Nutritionists job outlooks are growing much faster (16%) than average. The median pay for 2015 was $57,910 per year. * Changes in workforce supply are anticipated to be greatest due to the aging of the population and profession, workforce education and entry into the profession, interdisciplinary teaming and population risk factors and nutrition initiatives that will increase demand**


Dietetic Technicians work in food service and nutrition programs under the supervision of a Registered Dietitian. The Bureau of Labor Statistics estimates the mean annual wage to be $29,170. http://www.bls.gov/oes/current/oes292051.htm

Many work environments, particularly those in medical and health-care settings, require that an individual be credentialed as an RDN. RDNs work in:

- **Hospitals, HMO's or other health-care facilities**, educating patients about nutrition and administering medical nutrition therapy as part of the health-care team. They may also manage the foodservice operations in these settings, as well as in schools, day-care centers and correctional facilities, over-seeing everything from food purchasing and preparation to managing staff. Possible jobs include:
  - Clinical:
    - Clinical Nutrition Specialist
    - Nutrition support team member
    - Specialist in medical areas – pediatrics, diabetes, renal, gerontology, weight management
    - Educator of hospital/medical staff and patients
    - Outpatient care dietitian
    - Dietitian in the Armed Services – VA hospitals
• **Sports nutrition and corporate wellness programs**, educating clients about the connection between food, fitness and health.

• **Food and nutrition-related business and industries**, working in communications, consumer affairs, public relations, marketing, product development or consulting with chefs in restaurants and culinary schools. Possible jobs include:
  o **Business**:
    ▪ Foods Editor and contributor for magazines, blogs and other online groups
    ▪ Freelance writer for journals and magazines
    ▪ Critic of nutrition and food columns in magazines and newspapers
    ▪ Marketing editor of food products material
    ▪ Marketing nutrition specialist for large foods corporation
    ▪ Consumer representative
    ▪ Investigator of quality assurance programs in food manufacturing firms
    ▪ Certified chef
    ▪ Food product representative
    ▪ Consumer seminar lecturer
    ▪ Product development
    ▪ Public relations
    ▪ Communications

• **Private practice**, working under contract with health-care or food companies, or in their own business. RDs may provide services to foodservice or restaurant managers, food vendors and distributors or athletes, nursing home residents or company employees. Possible jobs include:
  o **Consultant**:
    ▪ Sports Nutrition
    ▪ Geriatric Nutrition
    ▪ Home Health Care
    ▪ Wellness and Health promotion for business, university and government agencies and groups

• **Community and public health settings**, teaching, monitoring and advising the public and helping improve their quality of life through healthy eating habits. Possible jobs include:
  o **Community**:
    ▪ Child Nutrition Program
    ▪ Community dietitian: public health department and WIC
    ▪ Mission field
    ▪ Peace Corps
    ▪ Consumer seminar lecturer
    ▪ Daycare centers
    ▪ Health, fitness and recreation clubs
● **Universities and medical centers**, teaching physician’s assistants, nurses, dietetics students, dentists and others the sophisticated science of foods and nutrition. Possible jobs include:

  o **Administrative:**
    - Director of Dietetic Service in: hospitals, nursing homes, schools/colleges, airlines
    - Owner/manager of restaurant
    - Institutional kitchen layout and design entrepreneur
    - Owner/manager of catering business
  
  o **Teaching:**
    - Nutrition Educator
    - Junior colleges
    - Community groups
    - College/University – undergraduate nutrition/dietetic interns
    - Medical/dental/nursing/pharmacy

● **Research areas** in food and pharmaceutical companies, universities and hospitals directing or conducting experiments to answer critical nutrition questions and find alternative foods or nutrition recommendations for the public. Possible jobs include:

  o **Research:**
    - Recipe/menu development staff of National Dairy Council
    - Research grants – cancer, diabetes, metabolic support units, government agencies

Certain career paths available in nutrition and dietetics include additional certifications.

**Academy of Nutrition and Dietetics Certifications:**

- Board Certification as a Specialist in Gerontological Nutrition
- Board Certification as a Specialist in Pediatric Nutrition
- Board Certification as a Specialist in Renal Nutrition
- Board Certification as a Specialist in Oncology Nutrition
- Board Certification as a Specialist in Sports Nutrition
- Board Certification as a Specialist in Clinical Nutrition *coming in 2016

**Diabetes Certification:**

- Board Certification as a Diabetes Educator from the American Diabetes Association
Program Overview

NTDT (DPD) students graduate with a Bachelor of Science degree in Nutrition and Dietetics. It is recommended that students graduate with a minimum cumulative grade point average of 3.0 (out of 4.0) for entrance into a dietetic internship (DI) program which requires at least a 3.0 GPA. ACEND educational requirements for DPD programs can be found in Appendix 2.

Program of Study leading to a Bachelor of Science in Nutrition & Dietetics

- For course descriptions – click on the course link.

University Core Curriculum: 22 Credits

- UCBP 101 - Biblical Perspectives (4)
- UCCA 101 - Communication Arts I (4)**
- UCCA 102 - Communication Arts II (4)
- UCCP 101 - Cultural Perspectives I (4)
- UCCP 102 - Cultural Perspectives II (4)
- UCFH 120 - Concepts of Fitness and Health (2)

General Education Requirements: 25 Credits

- Physical Activity (2)

Natural and Computational Sciences: 13 Credits

- BIOL 217 - Human Anatomy for Allied Health Sciences (4)
- BIOL 218 - Human Physiology for Allied Health Sciences (4)
- CHEM 205 - Foundations of Chemistry (4)
- CHEM 206 - Foundations of Chemistry Laboratory (1)

Social Sciences: 4 Credits

- PSYC 101 - General Psychology (4)

Mathematics: 4 Credits

- MATH 150 - Precalculus (4)
Fine Arts: 2 Credits

(select one course)

- ART 200 - Art Appreciation (2)
- MUSC 200 - Music Appreciation (2)
- THEA 200 - Theatre Appreciation (2)

Nutrition and Dietetics Major: 81-82 Credits

Nutrition and Dietetics: 63 Credits

- NUTR 110 - Principles of Food Preparation (4)
- NUTR 210 - Introduction to Nutrition and Dietetics (2)
- NUTR 216 - Personal Nutrition (4)
- NUTR 310 - Lifecycle Nutrition (4)
- NUTR 350 - Community Nutrition Education (4)
- NUTR 360 - Nutrition Assessment and Counseling (4)
- NUTR 371 - Directed Professional Practicum (2-12)
- NUTR 410 - Medical Nutrition Therapy I (4)
- NUTR 411 - Medical Nutrition Therapy II (4)
- NUTR 412 - Quantity Food Production and Management (4)
- NUTR 413 - Food Service Organization and Management (4)
- NUTR 414 - Experimental Foods (4)
- NUTR 415 - Advanced Nutrition I: Macronutrients (4)
- NUTR 416 - Advanced Nutrition II: Micronutrients (4)
- NUTR 418 - Nutrigenomics (3)
- NUTR 491 - Professional Issues in Dietetics (2)
- KINE 250 - Medical Terminology (2)
- KINE 498 - Research Methods (2)
- KINE 499 - Senior Seminar in Kinesiology (2)
Biology, Chemistry, Economics, and Mathematics: 18-19 Credits

- BIOL 225 - Microbiology for Allied Health Sciences (4)
- CHEM 215 - Fundamentals of Organic Chemistry (3)
- CHEM 216 - Fundamentals of Organic Chemistry Laboratory (1)
- CHEM 345 - Nutritional Biochemistry (3)
- ECON 201 - Principles of Macroeconomics (4)  
**select one course: 3-4 Credits**

- MATH 210 - Elementary Statistics (4)
- NURS 232 - Statistics for Health Care Professionals (3)

General Electives: 4 Credits

Total Required Credits: 132-133
# Course Sequence – Nutrition and Dietetics Majors

## COURSE SEQUENCE

**Nutrition and Dietetics**

*Effective Fall 2016*

### Freshman Year

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<th>Grade</th>
<th>Spring</th>
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### Junior Year

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### Senior Year

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<tr>
<td>NUTR 410</td>
<td>Medical Nutr. Therapy I</td>
<td>4</td>
<td>NUTR 411</td>
<td>Medical Nutr. Therapy II</td>
<td>4</td>
</tr>
<tr>
<td>NUTR 416</td>
<td>Advanced Nutrition II</td>
<td>4</td>
<td>NUTR 418</td>
<td>Nutrigenomics</td>
<td>3</td>
</tr>
<tr>
<td>NUTR 491</td>
<td>Prof Issues in Dietetics</td>
<td>2</td>
<td>KINE 499</td>
<td>Senior Seminar NUTR</td>
<td>2</td>
</tr>
<tr>
<td>KINE 498</td>
<td>Research Methods</td>
<td>2</td>
<td>ELEC** (see options)</td>
<td></td>
<td>4</td>
</tr>
</tbody>
</table>

Credits 16

Credits 17

### Total Credits

**elective - NUTR 312 (may be taken internationally) or KINE 477**

It is the responsibility of the NUTR student to see that all graduation requirements are met for the Bachelor of Science Degree.

Revised 4.16

**Total** 133 **Credits**
Declaration of Intent and Verification Forms:

In the fall of the senior year and in NUTR 491 – Professional Issues in Dietetics, DPD students will receive guidance in the preparation of materials needed to make application to graduate school and/or professional practice programs such as the Dietetic Internship. As part of this application process students will receive a Declaration of Intent form that is part of the application to a DI program and contains a list of the courses needed by the student in order to complete DPD requirements.

Students completing university graduation and/or DPD requirements will receive a Verification Statement certifying completion of DPD program requirements. The verification statement is needed for entrance into a Dietetic Internship or other professional practice program. After successful completion of the Dietetic Internship or other professional practice program, students are eligible to sit for the National Registration Exam. With a passing score, the student is credentialed as a Registered Dietitian/Nutritionist. Licensure may also be required by the state of residence.

MISSION STATEMENT, GOALS AND LEARNING OUTCOMES

Mission Statement of the Samford University Didactic Program in Dietetics (DPD):
The mission of the Samford University Didactic Program in Dietetics is to provide a curriculum of comprehensive study in all areas of nutrition and dietetics that provides a base for life-long learning. This program enables students to pursue knowledge in a distinctive Christian environment. The faculty of the department is committed to the preparation of competent entry-level practitioners in the profession of dietetics who contribute to the needs of their community and society at large.

Goals and Objectives of the DPD are:

Goal 1. The Program will prepare graduates to achieve competence in the Foundation Knowledge Requirements and Expected Learning Outcomes required for entry-level dietitians, and to receive DP Verification as specified by ACEND

1a Supervised practice acceptance rate: Over a five -year period, at least 70% of NTDT students who apply to a DI will be accepted in the first or second round.

1b Program completion rate:
Over a five-year period, at least 80% of students enrolled in the DPD will complete program/degree requirements within 3 years.

1c Relevancy of courses covered:
Over a five-year period, on the graduate DPD Senior Survey, at least 70% of program graduates
will rate the relevancy of course content and materials covered in required nutrition courses regarding Foundation Knowledge Requirements/Expected Learning Outcomes and Transactional Learning Abilities as “good” to “excellent”.

1d Alumni preparation:
Over a five-year period, at least 70% of program graduates who respond to the DPD Alumni Survey, which is administered every three years, will indicate a “good” to “excellent” perception of his/her preparedness regarding Foundation Knowledge Requirements/Expected Learning Outcomes required for entry-level dietitians.

1e DI Director perception of student preparation:
Over a five-year period, at least 70% of Dietetic Internship (DI) Directors who respond to the DI Director Survey will indicate a “good” to “excellent” perception of DPD graduates’ preparedness regarding overall Foundation Knowledge Requirements/Expected Learning Outcomes to complete a DI.

Goal 2. To prepare graduates to communicate and contribute to the body of knowledge in nutrition and dietetics, and be a lifelong learner.

2a Undergraduate professional activities, leadership, education and growth:
Over a five-year period, at least 80% of seniors will demonstrate the ability to recognize, locate, evaluate, and use information effectively.

Over a five-year period, at least 80% of seniors will demonstrate ability to comprehend, utilize/produce quantitative information effectively.

Over a five-year period, at least 80% of seniors will demonstrate effective oral and written communication skills.

2b Graduate/employee professional activities, leadership, education and growth:
Over a five-year period, at least 80% of graduates will indicate methods of continuing education and learning new job skills.

Goal 3. To prepare graduates with a broad world view as they seek to strengthen community through their vocation and personal spiritual lives.

3a Undergraduate professional/community service: Over a five-year period, at least 70% of seniors will demonstrate participation in community service.

Over a five-year period, at least 50% of senior students will demonstrate cross-cultural understanding by participation in programs, studies or service with cultures other than their own.
3b Graduate professional/community service: Over a five-year period, at least 70% of graduates will indicate participation in community service. Over a five-year period, at least 25% of graduates will indicate participation in programs, studies, work or service with cultures other than their own.
Application and Admission

As stated in the Samford University Catalog:

The Samford Didactic Program in Dietetics is accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics. Students seeking a degree in Nutrition and Dietetics will be reviewed before their junior year (upon completion of 60 credits of college work). A minimum cumulative GPA of 2.7 to 3.00 is recommended to continue since entrance into a dietetic internship and/or graduate program following graduation usually requires a 3.00 GPA.

**Freshman** – Freshman students are admitted into the Nutrition and Dietetics major when admitted to Samford University as freshmen. It is recommended through the Grade Progression Policy that students in the major maintain a minimum 2.5 GPA. For entrance into a graduate program or supervised practice program after graduation a GPA above 3.0 is recommended. No grade lower than a C- in Nutrition related course or a C- in Science courses will be accepted. A recommendation to continue into the DPD program will be made before the junior year and is dependent on an evaluation of the student’s progression toward a BS degree. Evidence of progression will be based on cumulative GPA, science GPA, and recommendation by DPD director and academic advisor.

**Transfers** – Samford University Admission policies for transfer students can be found: [http://catalog.samford.edu/content.php?catoid=8&navoid=519#Transfer_Student_Applicant](http://catalog.samford.edu/content.php?catoid=8&navoid=519#Transfer_Student_Applicant).

Students transferring into the program will be evaluated on their SAT/ACT score, as well as their cumulative GPA. The department of Nutrition and Dietetics requires at least a C- in all Nutrition courses, including courses transferred into the department and a minimum GPA of 2. **Students transferring into the program must meet a required 2.5 cumulative grade point average and maintain a minimum 2.5 GPA to remain in the major. Students who receive less than a C- in any NUTR course must repeat that course.**

Per Samford University policy transfer students are required to earn at least 50 percent of the credit for a first undergraduate degree in each degree program from Samford. Also, a minimum of 15 credits in the major field (with nine at the 300-400 level) must be earned at Samford. For a minor, a minimum of nine credits in the minor field (with six at the 300-400 level) must be earned at Samford.

Students may transfer up to 64 semester credits or 96 quarter credits of work completed at two-year institutions, where such coursework is comparable to Samford courses offered at the 100 and 200 level.
Program Specific Requirements and Policies

Course Progression:
In order to progress in the undergraduate program in Nutrition and Dietetics the student must:

1. Maintain a cumulative GPA of 2.5 or better
2. Make a grade of C- or better in all NUTR classes and C- or better in all Science classes
3. Meet with academic advisor and DPD program director if GPA falls below 2.5 for discussion about required course changes and/or change in major.

Recency of Education:
Nutrition & Dietetics Department policies regarding Recency of Education requirements for courses considered for inclusion in DPD requirements:

- Science courses within 10 years of transfer into the DPD program or within 10 years of issue of verification statement;
- Nutrition courses within 5 years of transfer into DPD program or within 5 years of issue of verification statement.

Assessment of Prior Learning:
Students who wish to transfer coursework from another institution to replace coursework required by the DPD program must submit transcripts from the other institution for course evaluation. Any course submitted as a possible replacement for a DPD required nutrition course at Samford University must come from an ACEND accredited program. The DPD director and other Nutrition & Dietetics faculty members will evaluate all upper level DPD required courses submitted for transfer. Other documentation may be requested such as course syllabi, course descriptions and examples of work completed. In the evaluation process a written exam of course material may be considered. If this is required, a passing score of 80% will be needed. Student transcripts and other course materials will be evaluated by course faculty within the Department of Nutrition and Dietetics and by the Admissions office and Student Records if the student is seeking a degree.

Students with a B.S. degree in another area:
Students transferring into the DPD program at Samford University with a B.S. degree in another area may elect to enroll in the Verification Program in Dietetics. To enroll, students must have a minimum cumulative GPA of 2.5 in their previous BS degree. With this option, students with B.S. degree in another area may elect to complete DPD program requirements in order to
receive a **Verification statement** that would allow them to apply to a supervised practice program, such as a Dietetic Internship. Transcripts of previous coursework will be evaluated by the DPD director and academic advisor to determine if any of the previous coursework will satisfy current DPD course requirements. Transfer of course credit into the Nutrition and Dietetics department would have to meet course grade requirements (‘C-’ or higher), recency of education requirements and if a DPD required nutrition course – course credit must have been obtained from an ACEND accredited DPD program. The Samford DPD program requires the student to take a minimum of 12 hours onsite in the Samford DPD program. The DPD program does not accept prior work or volunteer experience for course credit.
### Nutrition and Dietetics Fee Schedule:

<table>
<thead>
<tr>
<th>Department/Association</th>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nutrition &amp; Dietetics Department - Fall &amp; Spring</td>
<td>All undergraduate Nutrition &amp; Dietetics students in either Nutrition &amp; Dietetics or the Foods &amp; Nutrition majors</td>
<td>$100/semester</td>
</tr>
<tr>
<td>Student Dietetic Association</td>
<td>All undergraduate Nutrition &amp; Dietetics students in either Nutrition &amp; Dietetics or the Foods &amp; Nutrition majors</td>
<td></td>
</tr>
<tr>
<td>Birmingham District Dietetic Association</td>
<td>Open to Nutrition and Dietetics majors only</td>
<td></td>
</tr>
<tr>
<td>Academy of Nutrition &amp; Dietetics – Student Member</td>
<td>Benefits of student membership: <a href="http://www.eatrightpro.org/resources/membership/student-member-center">http://www.eatrightpro.org/resources/membership/student-member-center</a></td>
<td></td>
</tr>
<tr>
<td>Nutrition &amp; Dietetics Special Course Fees</td>
<td>All students enrolled in the following NUTR courses:</td>
<td>$135/course</td>
</tr>
<tr>
<td></td>
<td>NUTR 110 - Principles of Food Preparation (4)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NUTR 312 - Food, Culture, and Society (4)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NUTR 414 - Experimental Foods (4)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>All DPD students enrolled in the following NUTR courses: (one-time fee only)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NUTR 371 - Directed Professional Practicum (2)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NUTR 410 - Medical Nutrition Therapy I (4)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NUTR 411 - Medical Nutrition Therapy II (4)</td>
<td></td>
</tr>
<tr>
<td>Nutrition &amp; Dietetics Application Fees for Supervised Practice</td>
<td>All DPD students applying for DI programs through the DICAS application process</td>
<td>DICAS: $45 for first school; $20 for each additional school</td>
</tr>
<tr>
<td></td>
<td></td>
<td>D&amp;D Digital: $55</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Other program fees may apply – check the web site for the program</td>
</tr>
</tbody>
</table>

**Optional** fees:
- Lab coat: $25
- Name tag: $15
Academic Advising:

Leslie Carlisle, Director of Student Services
CHS #1130 (building 1 room 130)
lcarlisl@samford.edu
(205) 726-2619

**Academic Advising** - The purpose of academic advising is to assist students in planning their educational progress and developing their plan of study. Each semester, students meet individually with their advisor to plan course schedules and discuss their overall academic progression. Students are encouraged to meet with this advisor throughout the year to discuss any questions, concerns, or changes as the need arises. The goal of the advisor is to be available to students and to foster academic success. It is important that each student follow the sequence of courses for this major. Many courses have pre-requisites and some courses, especially in the 300 and 400 levels may only be offered 1 semester per year. If a student gets ‘out of sequence’ the consequence may include additional semesters of study. It is the responsibility of the student to schedule advising appointments. If a student has a question about course load they should contact their academic advisor, Mrs. Carlisle. For questions about the DPD program, objectives or course curriculum students should contact the DPD director, Mrs. Seibels.

**DPD Program Advising** – Students will meet with the DPD Director, Mrs. Donna Seibels MS, RDN, LD, in the fall of the freshman year and at least once per year in the sophomore and junior year to review progress in the major, discuss career goals and any additional steps as needed to reach career goals. Any student whose GPA has dropped below 2.7 will schedule a meeting with the DPD director for counseling and assessment. The DPD Director will work with the academic advisor to help guide each student toward a career in Dietetics or if needed toward another degree if the student’s GPA and interests will not lead to a successful completion of the DPD program, supervised practice experience and attainment of RDN or DTR status.

**Faculty Support:**

Nutrition and Dietetics faculty are available to meet with students during the semester. Faculty schedules are posted on office doors and include ‘office hours’ available for students for drop by visits. Students are encouraged to email faculty to schedule appointment outside of ‘office hours’. Faculty information can be found in Appendix 1.
Academic Support:

- The Academic Support Center located in 101 Dwight Beeson Hall: [www.samford.edu/academic-success-center/](http://www.samford.edu/academic-success-center/), is available to assist students in locating resources that will help promote academic success.
- The Communication Resource Center located in 222 Brooks: [www.samford.edu/crc](http://www.samford.edu/crc), is available to all Samford students as a place to obtain help with writing and speaking projects.

Academic Calendar: [https://www.samford.edu/events/academic-calendar](https://www.samford.edu/events/academic-calendar)

Academic Integrity: [http://catalog.samford.edu/content.php?catoid=8&navoid=520#Academic_Integrity](http://catalog.samford.edu/content.php?catoid=8&navoid=520#Academic_Integrity)

A degree from Samford University is evidence of achievement in scholarship and citizenship. Activities and attitudes should be consistent with high academic standards and Christian commitment and should be in keeping with the philosophy and mission of the University. At Samford, academic integrity is expected of every community member in all endeavors and includes a commitment to honesty, fairness, trustworthiness, and respect.

The University Statement on Academic Dishonesty is as follows: students, upon enrollment, enter into a voluntary association with Samford University. They must be willing to observe high standards of intellectual integrity, respect knowledge, and practice academic honesty. Those who cheat on an examination or class assignment are not only academically dishonest, but also are deficient in the scholarly maturity necessary for college study. Those who engage in academic dishonesty are subject to severe punishment. Any act to obtain an unfair academic advantage is considered dishonest.

If a student is accused of a violation, a hearing panel composed of faculty and students will review the violation and may impose sanctions that include probation, suspension, or dismissal. The types of misconduct that constitute a violation, as well as the full text of the policy, including procedures and appeals, is available on the [Registrar’s Office page](http://catalog.samford.edu/content.php?catoid=8&navoid=520#Academic_Integrity) of the University Web site.

Financial Aid/Assistance:

Samford University

Resources are available to help students with a financial need pay for college. Federal grants and low-interest loans may be an option. Samford’s website can assist you with this search. Samford University: [http://www.samford.edu/departments/financial-services/#financial-aid-application](http://www.samford.edu/departments/financial-services/#financial-aid-application)
Other options include scholarships or grants from corporations, religious organizations and professional groups.

**Academy Foundation Scholarships**

The Academy of Nutrition and Dietetics Foundation offers scholarships to encourage eligible students to enter the field of dietetics. Student members of the Academy enrolled in their junior year in an ACEND*-accredited program may apply for a Foundation scholarship. Scholarships are also available for student members in ACEND*-accredited dietetic internships and graduate studies. Contact the Academy's Foundation Team (scholarship@eatright.org) for Foundation scholarship information.


**Alabama Dietetic Association Scholarships**

http://www.eatrightalabama.org/students

**Nutrition and Dietetics Departmental Scholarships**

The Department of Nutrition and Dietetics is able to offer several scholarships from endowed funds each year to enrolled students who are declared majors in our department. Students are invited to apply for three types of scholarships: academic, lab assistant, and faculty assistant. The amount of the award varies according to the funds available to the major, as well as the number of students who qualify and apply. Application must be made each spring by filling out a scholarship application which may be obtained from the department office.

**AWARDS:**

**Academic**
Medals or certificates of merit are awarded to Nutrition and Dietetics majors with a GPAs of 3.5 or above.

**Outstanding Nutrition and Dietetics Senior**
An additional award is made to the Outstanding Senior in Nutrition and Dietetics. The Outstanding Senior Student in Dietetics Award is presented at the annual Alabama Dietetic Association state conference and during a reception at the end of the Spring semester.
Honor Societies:

KAPPA OMICRON NU
http://www.kon.org/

Kappa Omicron Nu is a national honor society for Nutrition and Dietetics majors. Samford Nutrition and Dietetics students who have at least a 3.5 GPA and have completed 45 semester hours are invited for initiation. These students are eligible for scholarships, fellowships and grants at both the undergraduate and graduate level.

Student Handbook:


Student Complaints:

The student complaint procedure can be found within the Samford University Student Handbook: http://www.samford.edu/files/Student-Handbook.pdf

If a student has a complaint against the DPD program, they are encouraged to meet with the DPD director so that in working together the problem might be resolved. If a resolution is not found, the student may request a meeting with the Chair of the Department of Nutrition and Dietetics and/or Dean of the School of Public Health.

If the student has followed the above guidelines and still believes a resolution is needed the complaint may be send to the Accreditation Council for Education in Nutrition and Dietetics (ACEND). ACEND has the following guidelines: http://www.eatrightacend.org/ACEND/content.aspx?id=6442485390

Address written complaints to: ACEND, 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606-6995 or email ACEND@eatright.org. Note that ACEND does not intervene on behalf of students unless the complaint alleges that the program may not be in compliance with accreditation standards or policies. The complaint must be signed by the student to be valid. ACEND does not accept or consider unsigned complaint forms.
Policies and Procedures

IMPORTANT INFORMATION FOR Nutrition & Dietetics Majors:

In addition to the general policies, rules, regulations and procedures applicable to all Samford students relating to student responsibilities and the protection of student rights (as found in the Samford University Catalog: http://www.catalog.samford.edu; Student Handbook: http://www.samford.edu/files/Student-Handbook.pdf; and other publications), the following policies, rules, regulations and procedures apply, as appropriate, to students in the Department of Nutrition and Dietetics:

**Grade Requirements:** Current students and students transferring into the program must meet a required 2.5 cumulative grade point average and maintain a 2.5 GPA to remain in the major. Students who receive less than a C- in any NUTR class must repeat that class. The department of Nutrition and Dietetics requires at least a C in all Nutrition courses, including courses transferred into the department.

**Recency of Education Requirements:** Science courses considered for inclusion in DPD requirements must have been completed within 10 years of transfer into the DPD program or within 10 years of issue of verification statement; Nutrition courses must have been completed within 5 years of transfer into DPD program or within 5 years of issue of verification statement.

**Insurance requirements:** Students are encouraged to have student health insurance, and if required by the relevant accreditation agency students must carry professional liability insurance in the amount of $1 million per occurrence and $3 million aggregate (or such higher amounts as may be in required from time to time by Samford University or by organizations with affiliation agreements with the student’s relevant program.

**Safety:** While on campus students are required to comply with safety codes, procedures and instructions. Students who are required to be off campus for program related activities or assignments should follow good safety practices as well as safety procedures in course syllabi and instructor directions. Students will be required to execute liability waivers for travel to or from assigned areas. Students have a shared responsibility to evaluate the means of transportation, routes, and destination and to notify their instructor, advisor or department chair of any student concerns about safety. Students are required by Alabama law to carry automobile liability insurance as a condition to driving on public streets, roads and highways.

Any trip in a motor vehicle on public or private streets or highways entails risks of bodily injury, including death, as well as property damage. Part of the educational value of
engaging in off-campus activities and educational opportunities is learning about the risks of travel and learning to how to manage risks. Supervised practice in facilities off campus is considered to be an extension of the University’s campus program, and therefore, the normal rules and regulations governing academics and behavior that are applicable on the Samford University campus are applicable to each student during travel and while at the practice facility.

Students should not rely solely on assurances of safety from Samford University with respect to travel or attendance at a practice facility, but rather students should practice good risk management by being alert to travel conditions and to conditions at the practice facility.

Students must sign a travel release form before any class sponsored field trip or travel. Forms will be provided by the instructor of the class.

Drug testing and/or background check: Some medical facilities require drug testing and/or background check for students participating in an internship or supervised practice experience. Cost for this service is the responsibility of the student and must be completed before beginning the internship or practice experience begins.

Injury or illness while in a facility for supervised practice: Students are responsible for payment of medical services rendered to them in a facility where they practice under the supervision of facility or university personnel. The terms of affiliation agreements between the University and health care facilities or other facilities may have specific provisions relating to injury or illness and the treatment of same. Students are responsible for informing themselves about such provisions.

Attendance: Students are expected to attend all classes, field trips and labs. Specific attendance policies can be found with the course syllabus.

Inclement Weather Statement:

Inclement weather or other events beyond the control of the University that might cause risk or danger to students, faculty, and staff may occasionally result in changes to normal University operations, including cancellation of classes or events; the calendar schedule may be adjusted.

Students are encouraged to ask questions about insurance requirements, safety, and injury or illness while in a facility for supervised practice.
Student’s Privacy Rights:

Family Educational Rights and Privacy Act-
http://catalog.samford.edu/content.php?catoid=8&navoid=520#Family_Educational_Rights_and_Privacy_Act

The Family Educational Rights and Privacy Act (FERPA) is a federal law designed to protect the privacy of a student’s education records. The rights of the FERPA heretofore assigned to parents are now transferred to their college students.

These rights are:

- Eligible students have the right to inspect and review all their educational records maintained by the school. The student must contact the Office of the Registrar to make an appointment to view their academic record.
- Eligible students have the right to request that a school correct records believed to be inaccurate or misleading. If the school refuses to change the records, the eligible student then has the right to a formal hearing. After the hearing, if the school still refuses the correction, the eligible student has the right to place a statement in the records commenting on the contested information in the records.
- Generally, Samford University must have permission from the eligible student before releasing any information from a student’s record. However, the law allows schools to disclose records, without consent, to the following parties:
  - School employees who have a need to know
  - Other schools to which a student is transferring
  - Parents when a student over 18 is still a dependent
  - Certain government officials in order to carry out lawful functions
  - Appropriate parties in connection with financial aid to a student
  - Organizations doing certain studies for the school
  - Accrediting organizations
  - Individuals who have obtained court orders or subpoenas
  - Persons who need to know in cases of health and safety emergencies
  - State and local authorities to whom disclosure is required by state laws adopted before November 19, 1974

Schools may also disclose, without consent, “directory type” information, such as a student’s name, address, and telephone number. Samford University has designated the following as
directory information: student name, address, telephone number, e-mail address, date and place of birth, enrollment status, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, honors, degrees and awards received, most recent previous school attended, and photograph. An eligible student who does not wish for this information to be released without prior written consent must notify in writing the Office of the Registrar by the last day to drop/add without financial penalty in a semester or term. *from Samford University Catalog: http://catalog.samford.edu/content.php?catoid=8&navoid=520#Academic_Integrity
Professionalism

Students in Nutrition and Dietetics are expected to exhibit professionalism in dress, communication, and actions with other students and the public.

Professional conduct: Students should be familiar with the Code of Ethics from the Academy of Nutrition and Dietetics: [http://www.eatright.org/codeofethics/](http://www.eatright.org/codeofethics/) Academy Code of Ethics. Students are expected to adhere to the guidelines of professional practice set forth in the Academy Code of Ethics. The code of ethics applies to all Dietetic professionals.

Information about professional ethics will be covered in most upper level 300 and 400 NUTR classes with special emphasis in NUTR 210 and NUTR 491.


**Dress:** Nutrition and Dietetic students are ambassadors for the Nutrition and Dietetics Department both on and off campus. They are expected to be neat and clean in appearance and adhere to all dress code requirements of the facility to which they have been assigned or are visiting on a field trip. Remember: a first impression is important and when the facility directors look at you they see who you represent – Samford Dietetics and Samford University. Note that some classes (NUTR 110, 312, 412, 413 and 414) have specific dress codes to protect students from spills and falls in the Foods areas. The Dress Code policy for the Department of Nutrition and Dietetics can be found in Appendix 4.

**Communications:** Nutrition and Dietetic students should carefully consider the content of email messages, text messages and voice mails. Net Etiquette is important and not every recipient of your messages will understand your written content, use of grammar and punctuation or use of emoji’s in the same way they might if speaking directly to you. Remember that what you say or post on social media can often be viewed by others, even potential DI directors or interviewers.

**Behavior and Actions:** Nutrition and Dietetics should be respectful of others. This can include inappropriate use of electronics in class (not for note-taking purposes), texting or emailing during class. Cell phones must be in silent mode or off during class and are SHOULD NOT be visible during tests or exams.
Professional Involvement

SAMFORD STUDENT DIETETIC ASSOCIATION

The Student Dietetic Association (SDA) is a student led organization of Nutrition and Dietetics majors, Foods and Nutrition majors and Foods and Nutrition minors from Samford University. It is an affiliate associate of the Birmingham District Dietetic Association, the Alabama Dietetic Association and the national Academy of Nutrition and Dietetics. The Student Dietetic Association is an active group at Samford University. SDA members participate in special projects on campus and within the community to promote good health and nutrition education. SDA also helps keep majors informed about nutrition issues at the local, state, and national level. Within SDA students receive help and resources needed to prepare for life after college such as how to apply for graduate school and dietetic internships. The SDA provides important opportunities for students to meet and network with dietetic professionals as they progress throughout their undergraduate education. The Samford SDA was awarded the 2006, 2008-2011, 2013, 2014, 2015 and 2016 Outstanding Student Dietetic Association by the Alabama Dietetic Association.

ACADEMY OF NUTRITION AND DIETETICS

It is highly recommended that by your junior year you enroll as a student member of the Academy of Nutrition and Dietetics. Also available to you through the Academy, for an additional membership fee, are student memberships in Dietetic Practice Groups. The membership year runs from June through May 31 of each year. To get more information and to become a member of the Academy of Nutrition and Dietetics: Academy of Nutrition & Dietetics – student membership: $58.00/year. http://www.eatrightpro.org/resources/membership/membership-types-and-criteria/student-member

ALABAMA DIETETIC ASSOCIATION

When you join the Academy of Nutrition and Dietetics as a student member, you are automatically a member of the Alabama Dietetic Association.

BIRMINGHAM DISTRICT DIETETIC ASSOCIATION

Membership in the Birmingham District Dietetic Association is available to students for $15.00/year. The membership year begins in September. Meeting times and dates are announced through emails from the Student Dietetic Association.
# Nutrition and Dietetics: Faculty Directory

<table>
<thead>
<tr>
<th>Faculty Member</th>
<th>Title</th>
<th>Contact Information</th>
<th>Courses Taught in the DPD Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suresh Mathews PhD, FACN, FICS</td>
<td>Chair, Professor</td>
<td>(205) 726-4511 <a href="mailto:smathew1@samford.edu">smathew1@samford.edu</a></td>
<td>Advanced Nutrition I and II; Research Methods &amp; Senior Seminar</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CHS, #1610</td>
<td></td>
</tr>
<tr>
<td>Donna R. Seibels MS,RDN,LD</td>
<td>DPD Director, Assistant Professor</td>
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<td>Medical Nutrition Therapy I and II; Professional Issues in Dietetics; Lifecycle Nutrition; Directed Professional Practicum; Nutrition Assessment &amp; Counseling</td>
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<td>Community Nutrition</td>
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<td><strong>Adjunct Faculty</strong></td>
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<tr>
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<td>CHS, Building 1-WS3</td>
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<tr>
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<td>(205)726-4672 <a href="mailto:aedward4@samford.edu">aedward4@samford.edu</a></td>
<td>Administrative Assistant III</td>
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Appendix 2

ACEND Educational Requirements for DPD Programs

ACEND Foundation Knowledge Requirements and Learning Outcomes for DPD’s

1. Scientific and Evidence Base of Practice: integration of scientific information and research into practice.

**KRD 1.1:** The curriculum must reflect the scientific basis of the dietetics profession and must include research methodology, interpretation of research literature and integration of research principles into evidence-based practice.

**Learning Objectives:**
80% of students will receive an average grade of “B” or above in NUTR 414 and KINE 498/499 that demonstrate knowledge and application of research methodology and evidence-based guidelines, interpretation of research literature, and integration of research principles into evidence-based practice.

80% of students will receive an average grade of “B” or better on case studies in NUTR 410/411 by demonstrating the application of evidence-based guidelines/protocols such as the Academy Evidence Analysis Library/Evidence-based Nutrition Practice guidelines.

2. Professional Practice Expectations: beliefs, values, attitudes and behaviors for the professional dietitian level of practice.

**KRD 2.1:** The curriculum must include opportunities to develop a variety of communication skills sufficient for entry into pre-professional practice.

**Learning Objectives:**
80% of students will receive a letter grade of “B” or above on projects in these classes that demonstrate effective and professional oral and written communication and documentation and use of current information technologies when communicating with individuals, groups and the public which include preparation and teaching of community classes, oral presentation of research and poster sessions.

80% of students will receive a letter grade of B or above on a Purchasing/Procurement assignment involving different scenarios and how they would react verbally.

**KRD 2.2:** The curriculum must provide principles and techniques of effective counseling methods.
Learning Objectives:  
80% of students will demonstrate counseling techniques to facilitate behavior changes by earning a grade of B or above with supervised counseling of student athletes in NUTR 410/411/350 as well as with clinical preceptors in NUTR 371 Nutrition Externship.

KRD 2.3: The curriculum must include opportunities to understand governance of dietetics practice, such as the Scope of Dietetics Practice and the Code of Ethics for the Profession of Dietetics; and interdisciplinary relationships in various practice settings.

Learning Objectives:  
80% of students will earn a grade of B or above on assignments that demonstrate the ability to locate, understand and apply established guidelines to professional practice scenarios through case studies, class practice scenarios in Medical Nutrition Therapy and while working with clinical preceptors in NUTR 371.

3. Clinical and Customer Services: development and delivery of information, products and services to individuals, groups and populations

KRD 3.1: The curriculum must reflect the principles of Medical Nutrition Therapy and the practice of the nutrition care process, including principles and methods of assessment, diagnosis, identification and implementation of interventions and strategies for monitoring and evaluation.

Learning Objectives:  
80% of students will be able to locate best practice guidelines and receive the grade of B or above on assignments such as case studies that enable them to use critical thinking skills related to the nutrition care process to make decisions, to identify nutrition-related problems and determine and evaluate nutrition interventions, including Medical Nutrition Therapy, disease prevention and health promotion. Patient Generated Subjective Global Assessment and the Nutrition Focused Physical Exam will also be used for evaluation.

KRD 3.2: The curriculum must include the role of environment, food, nutrition and lifestyle choices in health promotion and disease prevention.

Learning Objectives:  
80% of students receive a letter grade of “B” or above on projects and case studies in NUTR 110/301/310/312/350 and NUTR 410/411 that demonstrate knowledge of the role of the environment, food and lifestyle choices to develop interventions to affect change and enhance wellness in diverse individuals and groups.

KRD 3.3: The curriculum must include education and behavior change theories and techniques.

Learning Objectives:  
80% of students will demonstrate counseling techniques to facilitate behavior changes by earning a grade of B or above on supervised counseling projects of student athletes and clients. 80% will also receive a grade of B or above for the development of a nutrition education plan that includes a strategy for a target population that is designed to improve health.
4. Practice Management and Use of Resources: strategic application of principles of management and systems in the provision of services to individuals and organizations

**KRD 4.1:** The curriculum must include management and business theories and principles required to deliver programs and services.

**Learning Objectives:**
80% of students will earn a grade of B or above on assignments and exams to identify the principles of marketing and demonstration application of management and business theories during the development and presentation of a marketing project.

80% of students will earn a grade of B or above on a weekly budget in NUTR 110 that includes menus for the weeks’ meals and then in NUTR 413 on assignments and exams that identify steps and techniques of developing and working with commercial budgets.

80% of students will earn a grade of B or above on assignments and case studies that demonstrate techniques and knowledge of human resource management including interviewing techniques, labor relations, performance reviews, management of labor laws issues, diversity issues employee counseling/discipline.

**KRD 4.2:** The curriculum must include content related to quality management of food and nutrition services.

**Learning Objectives:**
80% of students will receive a grade of ‘B’ or above on an assignment to develop evaluation techniques to determine quality of services rendered. These evaluation instruments include identifying quality and cost control of food and delivery services.

80% of students receive a letter grade of “B” or above demonstrate quality management of food and nutrition services by passing the ServSafe Food Certification Examination with certificate following completion of the ServSafe course.

80% of students will receive a grade of ‘B’ or above on the 3-Day Diet Recall Assignment, that demonstrates the ability to develop outcome measures and use informatics.

**KRD 4.3:** The curriculum must include the fundamentials of public policy, including the legislative and regulatory basis of dietetics practice.

**Learning Objectives:**
80% of students will earn a grade of B or above on a PBL case study involving community assessment and a B on identifying nutrition policy/programs within a community to demonstrate the location, discussion and application of public policy within the community and scope of dietetics practice within a community.
KRD 4.4: The curriculum must include content related to health care systems.  
**Learning Objectives:**  
80% of students will earn a grade of B or above for online assignments, exam questions and PBL case studies to demonstrate the impact of health care policy and administration, different health care delivery systems and current reimbursement issues, policies and regulations on food and nutrition services within communities.

KRD 4.5: The curriculum must include content related to coding and billing of dietetics/nutrition services to obtain reimbursement for services from public or private insurers.  
**Learning Objectives:**  
80% of students will earn a letter grade of ‘B’ or above by completing case studies on reimbursement services and assignments from the new Billing and Coding Toolkit.

5. Support Knowledge: knowledge underlying the requirements specified above.

KRD 5.1: The food and food systems foundation of the dietetics profession must be evident in the curriculum. Course content must include the principles of food science and food systems, techniques of food preparation and application to the development, modification and evaluation of recipes, menus and food products acceptable to diverse groups.  
**Learning Objectives:**  
80% of students will earn a grade of B or above on assignments and exams for the principles of food science and food systems, techniques of food preparation and application to the development, modification and evaluation of recipes, menus and food products acceptable to diverse groups.

KRD 5.2: The physical and biological science foundation of the dietetics profession must be evident in the curriculum. Course content must include organic chemistry, biochemistry, physiology, genetics, microbiology, pharmacology, statistics, nutrient metabolism and nutrition across the lifespan.  
**Learning Objectives:**  
80% of students will earn a grade of B or above on assignments and exams to identify the nutrients important to human life and development, their role in metabolism across the life span and the effect of genetics and other modifiers in the environment on health outcomes.

KRD 5.3: The behavioral and social science foundation of the dietetics profession must be evident in the curriculum. Course content must include concepts of human behavior and diversity, such as psychology, sociology or anthropology.  
**Learning Objectives:**  
100% of students will earn a passing grade in psychology.
Appendix 3

Application Process for Dietetic Internship

Applying for a Dietetic Internship is a process that begins with the portfolio you develop in the Intro to Nutrition and Dietetics class (NUTR 210) taken in the freshman year and intensifies with admittance to the DPD program in the junior year. NUTR 491 – Professional Issues in Dietetics is the culminating course that focuses on the profession of Dietetics and application to a DI program or graduate school. Early attention to factors that will increase the likelihood of acceptance into a DI program is important. The acceptance rate into a DI program hovers around 48-50%. Acceptance into a Dietetic Internship is a very competitive process with the availability of Internship slots significantly less than the number of slots needed by students. Completion of DPD requirements is NOT a guarantee of acceptance into a DI program. Due to the shortage of DI spots it is very important that students maintain a GPA above 3.0 and gain outside nutrition related experience.

Application to a DI program begins with a centralized application process called DICAS or Dietetic Internship Centralized Application Service.

Points to consider in selecting a Dietetic Internship:

- Location within the country
- Affiliation of program: university, hospital, community
- Cost
- Number of student slots
- Length of program
- Availability of master’s program; is graduate credit given
- Part-time, full-time or distance options
- Stated emphasis: Public Health, wellness, community, food service, clinical

Important points and factors to consider that will affect acceptance into a DI program:

- GPA – most DI programs require a cumulative GPA of at least 3.0 for admission. Because entry into a DI is so competitive a GPA of 3.0 or higher will increase the acceptance rate. A DPD science GPA and a DPD professional GPA are calculated on the DICAS application to give the DI programs a better understanding of a student’s success in the DPD program. Grades are important – if a student scores less than a C- on any NUTR course or DPD required course it must be repeated.
- Student involvement – student membership in organizations that promote nutrition and health are encouraged and can be seen by DI acceptance committees as a sign of interest and commitment to the field of Dietetics and Nutrition. Examples of such
groups at Samford are the Student Dietetic Association and the Birmingham District Dietetic Association.

- **Student leadership** – development of leadership skills through involvement with groups and/or project and activities is also considered a sign of commitment to the Dietetics profession.
- **Work experience** – this can indicate that you manage time wisely, are productive and are a competent worker. Work experience, paid or volunteer, in any area of food production, sales, nutrition education, marketing or business related to nutrition is recommended.
- **GRE** – take the GRE the summer between your junior and senior year. This allows time to retake the exam if scores are not on the level required by the DI. DI and graduate programs will publish their required scores on their web site and/or application materials.
- **Resume** – begin a resume early in your college career and update every semester. This process should be part of the portfolio process begun in NUTR 210. Keep copies of projects that showcase your abilities.
- **National Meetings** – try to attend at least one national meeting –FNCE (Food and Nutrition Conference and Expo) -during your college experience. The contacts and information gained from these meetings will increase your understanding and excitement about the profession of Diabetics. Another benefit to students is the Internship fair open to all students, usually on the first day of the national meeting. At the fair you will have the opportunity to meet with many DI and graduate school programs to ask question and obtain education materials.
- **References** – you will need at least 3 letters of reference for you DI application. Keep this in mind as you take college classes and work with area Dietitian/Nutritionists. The relationships you develop are important.

**Application process – details covered in NUTR 491-Professional Issues in Dietetics**

- Begin to think about and investigate DI programs in your sophomore and junior year. Ask other RD’s about their experience, research and visit the cities and campus where the programs are located.
- Attend DI open house events in the fall of your senior year. Some of these can be located on site or virtual.
- Begin the DICAS application in the first semester or your senior year. The application process has a match date in April for spring graduates who plan to begin a DI in either the summer or fall and in October for fall graduates who plan to start in January.
- A **Declaration of Intent form** is needed for the DICAS application. This can be obtained from Mrs. Seibels, the DPD director. This form lists course work that needs to be completed before DPD course requirements are met.
- DI programs may require additional application materials that are not submitted through DICAS – pay attention to the application requirements.
- Graduate school applications are generally separate from DICAS and require additional application materials.
A Verification form – indicates that DPD coursework has been completed by the student. This form is required by the DI program and is given to each student when all graduation requirements have been met and the degree has posted as verified by Student Records. The student will receive 5 original copies of the verification statement via mail approximately 1 month after graduation. One original copy will be kept in the DPD office. Original copies are required by the DI program as well as by other supervised practice programs and agencies. Please keep your copies in a secure location for future use.

When applying to DICAS – if the student has already received a BS degree from a DPD program then the verification form is submitted instead of the declaration of intent form.

Computer matching of DPD students with DI spots is a required component of the Internship matching process. D&D Digital is the company responsible for the computer matching process. Information from D&D Digital can be found: www.dnddigital.com. Cost to the student is $55.00.

The Academy student website has additional information about the match process. http://www.eatrightacend.org/ACEND/
Departmental Attire/Dress Code

Undergraduate Dietetic Students and Dietetic Interns are expected to dress in a professional manner for rotations, field trips, and any other public interactions representing Samford’s internship and DPD program. Clothing should convey a professional, conservative image. The Samford Dietetic Program - DPD or Internship nametag should be worn at all times in class, in rotations, and on field trips.

The dress code is in effect regardless of the standards at a particular site, unless a site has a more stringent or formal dress requirements. The preceptor has the right to alter the dress code for specialized environments that require special dress, e.g. inventory stocking or wellness activity. If the facility dress code is more relaxed than the Nutrition and Dietetics Department dress code, the preceptor and student are to understand that the Department dress code takes precedence and the student is expected to follow it. The intern/student should obtain a copy of the facility dress code on or before the first day of clinical rotations. If an intern or student’s appearance is considered inappropriate by the preceptor, the intern/student will be asked to correct the situation before participating in scheduled activities and the intern/student will be required to make up time missed. In such cases, the preceptor shall notify the DI or DPD director. A repeat violation within the same experience will result in removal from the practice site.

Hygiene and neatness are of the utmost importance. Hair must be clean and neatly styled. Hair must be a biologically normal color throughout the entire internship (no un-natural colors). Male interns must not have excessive facial hair; if present, facial hair must be neatly trimmed.

Jewelry should meet facility policies. In addition, rings are limited to wedding rings/bands with one ring per hand. Watches should be professional in appearance. Earrings are plain, post-type earring per ear and limited to one per ear. No dangling earrings or gauged ears. Body piercing other than in the ears will not be worn. This includes but is not limited to nose and eyebrow piercings.

Tattoos must be covered throughout the entire internship.

For supervised practice in food production areas, all regulations from the Health Department must be followed. Closed-toed, non-slip shoes must be worn. Hair shoulder-length or longer must be pulled back in a restraint and hairnets or other hair covering which contains all hair must be worn while in production or service areas. If male interns/students have facial hair, it must be covered while working in food production or service areas.
Fingernails must be short, clean, and if a polish is used, it should be clear. No artificial nails are permitted.

If assigned to a fitness center or teaching garden, interns/students are to attire appropriately, yet professionally for the setting.

If a lab coat is required by the rotation, a clean and pressed white lab coat should be worn over professional attire. Lab jackets are to be knee length, two front pockets, and a plain style. Interns/students are responsible for laundering and ironing lab coats.

Regardless of rotation facility dress code, items shown in the Table below* are never acceptable for supervised practice, field trips, or any other public interaction representing Samford’s Dietetic Internship or DPD program.

<table>
<thead>
<tr>
<th>*The following items are considered inappropriate and are not to be worn, even if allowed by the rotation facility dress code:</th>
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<tbody>
<tr>
<td>Jeans</td>
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<tr>
<td>Shorts</td>
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<tr>
<td>Cropped pants</td>
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<td>Sundresses</td>
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<td></td>
</tr>
<tr>
<td>Tops or bottoms which show the midriff or expose cleavage</td>
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<tr>
<td>Any clothing that is too tight or too short</td>
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<tr>
<td>Sheer fabric without undergarments</td>
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<tr>
<td>Tops with only spaghetti straps which show under garments</td>
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<tr>
<td>Warm-up suits, sweatshirts, sweatpants, yoga pants, or other exercise type clothing</td>
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<tr>
<td>Wrinkled apparel</td>
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<tr>
<td>Hats or headgear unless related to cultural/religious beliefs or practices (caps are allowed if they are permitted as hair restraints by a foodservice rotation site)</td>
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<tr>
<td>Pants should be at the waist or hips, no undergarments should show</td>
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<tr>
<td>No excessive make up and no perfume</td>
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Signature Page

I certify that I have received a copy of the Samford University Handbook for Nutrition and Dietetics and that I have read and understood the policies and guidelines within the handbook.

I agree to follow the guidelines and policies within this handbook. Print a copy of this form, sign and return to Mrs. Seibels in the DPD office: CHS 1609.

This form will be kept in the student’s file within the DPD office.

Student Signature

Printed Student name

Student ID number

Date

Date received from student