SCHOOL OF THE ARTS
SAMFORD UNIVERSITY

DIVISION OF MUSIC

Manual for Undergraduate Studies

This manual is a guide for applicants, students, and faculty members in matter related to the undergraduate studies in the School of the Arts: Division of Music. As such, it complements the Samford University academic catalog. The catalog and manual together are binding on candidates for undergraduate degrees in music. Questions about the manual or about undergraduate studies in music should be addressed to the Associate Dean for the Division of Music.

Andrew Westmoreland
President

J. Bradley Creed
Provost

Joseph Hopkins
Dean, School of the Arts

Kathryn Fouse
Associate Dean for the Division of Music

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1. INSTITUTIONAL ORGANIZATION

1.1 Samford University Mission

The mission of Samford University is to nurture persons in their development of intellect, creativity, faith, and personhood. As a Christian university, the community fosters academic, career, and ethical competency, while encouraging social and civic responsibility, and service to others.

1.2 School of the Arts Mission

The School of the Arts is **preparing today's artist to shape tomorrow's world** by *inspiring* artistry*, promoting* scholarship, and *realizing* professionalism as we serve the community in the spirit of Christ.

1.3 Division of Music Organizational Structure

Joseph Hopkins, Dean
School of the Arts

Kathryn Fouse
Associate Dean for the Division of Music

Sarana Chou
Director of Graduate Studies

Rachel Lim
Director of Student Services

Rene Golden
Administrative Assistant

Curtis Rutherford
Administrative Assistant

Suzy Metts
Administrative Assistant to the Dean

1.3.A. Department Chairs

Performance Studies – Dr. W. Randall Richardson
Academic Studies – Dr. Moya Nordlund

1.3.B. Area Coordinators

Instrumental Area – Dr. Grant Dalton
Keyboard Area – Dr. Donald Sanders
Vocal/Choral Area – Dr. Sharon Lawhon
Music Education – Dr. Philip Copeland and Dr. Moya Nordlund
Church Music – Dr. Paul Richardson
Theory/Musicology– Dr. Sarana Chou
Musical Theatre – Dr. W. Randall Richardson

1.3.C. Music Faculty

Dr. Kathryn Fouse, Professor, Piano, Piano Pedagogy
Dr. Joseph Hopkins, Professor, Voice
Dr. Sharon Lawhon, Professor, Voice
Dr. Moya Nordlund, Professor, Vocal/Choral Music Education
Dr. Paul Richardson, Professor, Church Music, Voice
Dr. W. Randall Richardson, Professor, Voice
Dr. Donald Sanders, Professor, Piano
Dr. Ron Shinn, Professor, Piano
Dr. Philip Copeland, Associate Professor, Conducting, A Cappella Choir
Dr. Sarana Chou, Assistant Professor, Music Theory, Composition
Dr. Grant Dalton, Assistant Professor, Percussion
Dr. Joel Davis, Assistant Professor, Theory, Composition
Mr. Jeffrey Flaniken, Assistant Professor, Violin
Dr. Kristin Kenning, Assistant Professor, Voice, Samford Opera
Dr. James Smisek, Assistant Professor, Instrumental Music Education
Dr. Brian B. Viliunas, Assistant Professor, Clarinet, Orchestra
Dr. Christina Villaverde, Assistant Professor, Voice
Mr. Eric L. Mathis, Instructor, Church Music, Worship Leadership
Dr. Timothy Banks, Lecturer, Music Appreciation
Mr. Ken Berg, Lecturer, Choral Arranging
Mr. Richard Cassarino, Lecturer, String Bass
Dr. James Dorroh, University Organist, Lecturer, Organ
Ms. Laura Doss, Lecturer, Voice
Ms. Angela Flaniken, Lecturer, Viola
Ms. Laura Beth Gable, Lecturer, Class Piano, Music Theory
Ms. Julia Georges, Lecturer, Music Education
Mr. Yurii Henriques, Lecturer, Flute
Ms. Judith Sullivan Hicks, Lecturer, Harp
Dr. Melodie King, Assistant Director, Music Preparatory Department, Lecturer, Piano
Mr. Stephen B. Knight, University Carillonneur, Lecturer, Carillon
Mr. Jeff Koonce, Lecturer, Trombone
Mr. Kevin Kozak, Lecturer, French Horn
Dr. Daniel E. Lawhon, Lecturer, Church Music, Bells of Buchanan
Ms. Rachel Lim, Lecturer, Music Theory, Arts Recruiter
Ms. Connie Macon, Director, Music Preparatory Department, Lecturer, Piano
Mr. Tariq Masri, Lecturer, Bassoon
Mr. John McElroy, Lecturer, Trumpet
Dr. Beth McGinnis, Lecturer, World Music, Class Piano
Ms. Vicki Portis, Lecturer, Music Education
Mr. R. Scott Robertson, Lecturer, Tuba, Euphonium
Mr. Karlo Senasi, Lecturer, Guitar
Ms. Barbara Shinn, Lecturer, Piano, Music Theory
Mr. James Sullivan, Lecturer, Oboe

Mr. Jaroslaw Szurek, Assistant Librarian, Lecturer, Music Appreciation
Ms. Sallie White, Lecturer, Saxophone
Mr. Terry D. Taylor, Lecturer, Church Music

Faculty bios may be viewed at:
http://arts.samford.edu/faculty/default.aspx?dept=Music.

2. ACADEMIC INFORMATION

2.1 Degrees Offered (University Catalog - School of the Arts), reference the catalog of the year in which you entered Samford)

Bachelor of Arts in Music:
This degree is designed for students desiring to major in music within the framework of a liberal arts degree. The degree is intended to serve the needs of undergraduate students who are interested in a broad program of general studies and who wish also to develop their musical skills and knowledge.

Bachelor of Music in Church Music:
This degree is designed for students committed to vocational ministry as a church musician. The program includes study as performer, conductor, and minister.

Bachelor of Music in Performance:
These degrees (instrumental music, organ, piano, and voice) are designed for students highly motivated toward excellence in performance. The student combines studies in basic musicianship and music history with concentrated emphasis in the major performance area.

Bachelor of Music in Performance: Piano with Emphasis in Piano Pedagogy:
This degree is designed for piano majors who have a strong interest in teaching as well as performance.

Bachelor of Music in Composition:
This degree is designed for students pursuing a career in the field of music theory and/or composition. Most students in this field continue their study with graduate-level work in the discipline.

Bachelor of Music Education in Music:
This degree (with concentration options of instrumental music and vocal/choral music) is designed for students who wish to prepare for a career as a K-12 music educator. Practical experiences in teaching music are provided in the greater Birmingham area.

Bachelor of Science in Music:
This degree is designed for students who would like to combine premedical studies with concentrated studies in music.

2.2 Admission

2.3 Scholarships

2.4 Performance Studies

At the undergraduate level, it is important for students to develop a high standard of performance in at least one performing area. This is referred to as the "Principal Performing Area" in which it is necessary for all music majors to earn a minimum of 12 to a maximum of 24 semester credits. Specific requirements for the various degrees appear in the curricular tables of the University Catalog.
The secondary performing area must be piano for all non-keyboard majors until the completion of the Piano Proficiency Examination. (See section 2.7)

2.4.A. Additional Study

A student in any non-performance music degree who demonstrates abilities and work habits comparable to a performance major and who desire to study at the same concentration level as a performance major, as reflected in credit hours and recitals, may seek approval from their department prior to the junior year. Auditions will be granted by request upon the recommendation of the applied teacher and approval of the department chair and will be scheduled during the regular jury examination times. If approved, the guidelines set by the Performance Faculty are as follows:

- The student is allowed to study for three credits each semester.
- The student is evaluated each semester for continuance in the program. Upon recommendation of the jury, a re-audition may be required to allow a student to continue with additional study.
- If a re-audition is required after having once been accepted for additional study, pieces used in previous auditions are not allowed.
- A minimum of two consecutive semesters' participation in the additional studies program prior to the semester of the senior recital will be required in order to receive the designation "Honors in Performance" on the student's transcript. (This constitutes at least three semesters of additional study: two before the senior recital and the semester of the recital).

2.4.B. Change of Teacher in Performance

A student desiring to change instructors in his/her principal performing area must make application to do so with the Associate Dean for the Division of Music. A student may request a change of teacher at the completion of the freshman year or each semester thereafter.

2.4.C. Jury Examination

A student is required to present a jury examination each semester in which he/she is enrolled for two or more credits of applied instruction (one credit hour for Musical Theatre majors). The semester grade is assigned by the instructor and is composed of

two parts: the instructor's studio grade counting as two-thirds of the final grade and the jury panel's grade counting as one-third. If the teacher's studio grade is an "F," the student will not be allowed to present a jury, and the semester grade will automatically be an "F."

In a semester in which a recital is performed, the recital hearing may serve as the jury examination.

2.4.D. Incompletes

A student who is unable to perform a jury examination due to illness or other extenuating circumstance will receive a grade of "I" (Incomplete). An "Incomplete" must be cleared before the student can continue in further study in his/her specific performance area.

2.4.E. Recital Presentation

An important aspect of a music major's educational experience is the performance of a public recital or recitals as required by the degree. The minimum recital requirements are listed in the table below.

Degree and Major	Minimum Recital Requirements
Bachelor of Arts in Music	1/2 hour recital
Bachelor of Music in Church Music	1/2 hour recital
Bachelor of Music in Performance	1/2 hour junior recital 1 hour senior recital
Bachelor of Music in Piano Performance/Pedagogy	1 hour senior recital
Bachelor of Music in Composition	1/2 hour composition recital 1/2 hour performance recital
Bachelor of Music Education in Music	1/2 hour recital
Bachelor of Science in Music	1/2 hour recital

In order to insure a high standard of performance in recitals, a student is required to present a recital hearing before a faculty committee approximately one month prior to the recital date. The hearing must include all works to be performed on the recital; no encores are allowed. In addition, copies of the recital program and program notes in standard form must be provided at the hearing for members of the committee. A Recital Preparation Timeline, Guidelines for Notes, Sample Notes, and Recital Audition Forms (Instrumental, Keyboard, Vocal) can be found online.

Should the hearing not be approved, the faculty, in consultation with the student and the instructor will suggest a re-audition date. If the recital is approved, the student's major professor will assign the grade, though other committee members may suggest a grade.

Piano and Voice recitals are performed from memory.

2.4.E.1. Recital Scheduling Procedure

Students will schedule events according to the following calendar policy which establishes a priority listing of groups for reservations with deadlines determined each semester by the Dean.

a. Auditions, Festivals, Professional meetings
b. Main Stage Events
c. Major Ensembles
d. Small Ensembles, Guest Recitals, Faculty Recitals, Preparatory School Recitals, Sponsored Events
e. Student Recitals: Seniors, Senior Theatre Projects
f. Student Recitals: Juniors
g. Delta Omicron, Phi Mu Alpha, Alpha Psi
h. Outside un-sponsored requests

Any subsequent change of an event date or location must be approved by the Dean. The Office of the Dean will work to publicize approved changes as possible.

2.4.E.2. General Recital Times

a. Major Ensembles, Faculty Recitals, Guest Recitals
   - Tuesdays, 7:30PM
b. Graduate /Senior/Piano Recitals in BROCK HALL
   - Full (one hour): Thursdays @ 7:30PM, Saturdays @ 1:30, 3:30, 5:30
   - Half (thirty-minute): Thursdays @ 5:30PM
   - Overflow recitals: Tuesdays @ 5:30 PM, Sunday @ 2:30 PM (Brock or Bolding)
c. Junior Recitals in BOLDING STUDIO (encourage 2 in an hour)
   - Half (thirty-minute) Thursdays @ 5:30PM
   - Saturdays @ 1:30, 3:30, 5:30
   - Overflow Junior Recitals Tuesdays @ 5:30 PM
   - Juniors may present their recitals during Music Activity Hour
d. Senior Theater Projects
   - Thursday, Friday, Saturday @ 7:30PM
   - Sunday @ 2:30PM

2.5 Recital Attendance

All music majors and minors are required to attend a certain number of student, guest artist, and faculty recitals. Weekly attendance at Music Seminar is also required.

2.5.A. Music Seminar (MS)

Music majors are allowed one absence from MS per semester. Music minors must attend half of all MS's. Each additional absence must be made up with attendance at two recitals. Student ID cards will be scanned at the conclusion of each MS to record attendance.

2.5.B. Other Performances

Music majors are required to attend eight performances each semester. Minors must attend six performances. Student ID cards will be scanned at the conclusion of each recital/concert to record attendance. A student attending a performance where the attendance scanner is not available will receive credit by fulfilling one of the following requirements:

a. Provide a one-page critique of the performance OR

b. Provide a signature on the program (performer, stage manager, faculty member attending concert, etc.) Signatures of students will not be accepted.

Additional Guidelines Regarding Recital Attendance:

- A student will not receive credit for his/her own performance (solo or ensemble)
- Programs or critiques must be turned in to the Music Office (BUCH 207) within two weeks of the performance date.
- The last day to submit programs or critiques will be noon on the last day of final exams each semester.
- A student attending two or more performances of the same production will receive credit for one performance.
- A student will not receive credit during the fall semester for concerts attended during the summer nor in the spring semester for concerts attended during December. Concerts attended during January can be applied to spring requirements.
- A student is encouraged to review his/her attendance record in the Music Office throughout the semester.
- Credit will not be given for lost programs or critiques or for failure to present the student ID for scanning at the performance.
- Failure to fulfill the requirements for MAH and Other Performance will result in a grade of "F" in MUSC 0999. No incompletes will be given.
- Music majors must complete seven semesters of MUSC 0999 to be eligible for graduation. Music minors must complete four semesters of MUSC 0999.

2.6 Attendance Policy

Class attendance policies are established by each school at the University, and specific attendance requirements are indicated in the syllabus of each class. Each student bears the responsibility to be aware of and to comply with attendance and punctuality requirements.

2.6.A. Absences from Classes in the Division of Music

The following policies have been established by the faculty of the Division of Music. Exceptions may be granted only by the Associate Dean or by a majority vote of the faculty in response to a written petition. *Each instructor may establish more restrictive requirements or penalties, provided that these are presented in the syllabus distributed at the beginning of the semester.*

- The number of absences permitted in a class in the Division of Music shall not exceed twice the number of class meetings per week for a class that meets throughout a semester. Absences in a January or summer term class shall not exceed 15% of the class meeting time. If a student's absences exceed these guidelines, a grade of FA may be entered on his or her record. (See Letter Grading System under Academic Policies and Regulations in the University Catalog).
- At the discretion of the instructor, a student may be permitted to make up examinations, quizzes or other class work in the following situations:
  a. Illness requiring hospitalization or off-campus medical treatment (must be verified with a note from the attending physician)
  b. Death in the immediate family
  c. Required participation in a University sponsored event
  The student is responsible for communicating with the instructor prior to the class meeting time. (See Division of Music Faculty listing for contact information).
  Absences for these reasons are **among, not in addition to**, the maximum set by this policy or by the instructor.
- Three tardies count as one absence.

2.6.B. Absences from Applied Lessons

- A student who misses more than two lessons during a semester may receive an FA for the semester.
- Lessons missed for reasons outlined above (section 2.6.1) may be rescheduled at the discretion of the instructor. Lessons missed without prior notice or for reasons other than those listed above will be unexcused and will not be rescheduled. Each unexcused absence will be recorded with the grade of "F" for that lesson.
- Teachers will notify students of lessons to be missed in advance or as soon as possible and will reschedule the lesson.

2.7 Piano Proficiency Requirements

All non-keyboard majors must pass the Piano Proficiency Exam before graduating. Such students must enroll for piano study each Fall or Spring semester until the piano proficiency examination has been passed. All degree candidates must complete piano proficiency requirements before enrolling in a senior recital. Music education majors must complete all piano proficiency requirements before enrolling for student teaching.

2.8 Ensembles

Music majors must register for at least one major ensemble each semester in residence. Music minors are required to participate in four semesters of major ensembles.

The following groups are defined as major ensembles: A Cappella Choir, Accompanying, Marching Band, Musical Theatre Ensemble, Samford Opera, Orchestra, Symphonic Band, University Chorale, and Wind Ensemble.

Specific information regarding ensemble requirements for each major may be found in the University Catalog.

2.9 Upper-Level Status

Each music major will be evaluated for approval for upper-level status at the end of two years of music study. To be approved for upper-level status, a student must have:

a. Completed Theory IV (MUSC 2540) and Theory Lab IV (MUSC 2541) with a grade of C- or better
b. Completed Introduction to Music Literature (MUSC 3400)
c. Completed the Piano Proficiency
d. The endorsement of the faculty

If a student is denied upper-level status by the faculty, the student is granted one additional semester to remedy all deficiencies. During that semester the student will be allowed to enroll in appropriate upper-level coursework required by his/her chosen degree program. If the student is unsuccessful in completing all recognized deficiencies in the additional semester granted to them by the faculty, no additional upper-level coursework will be allowed until such deficiencies are completed.

Each student will be informed in writing of faculty action regarding his/her status at the conclusion of two years of music study.

2.10 Concerto/Aria Competition

The Division of Music gives outstanding undergraduate and graduate performers an opportunity to perform with the University Orchestra. Performers are selected through competitive auditions held near the end of the fall semester.

2.10.A. Eligibility

- With approval of their performance instructors, music majors who are sophomores, juniors, seniors, and graduate students may enter. Freshmen may not participate.
- A student will not be selected for performance more than twice in the same performance area.
- All repertoire must be approved by the Concerto/Aria conductor prior to the audition. Consideration will be given to instrumentation, rehearsal time, expense, and length (recommended not to exceed fifteen minutes).

2.10.B. Audition Procedures

- The auditions take place in two rounds. The first round is conducted by each performance area (instrumental, keyboard, voice) and includes all eligible entrants. Each area, using its own procedures, selects no more than six performers to participate in the second round. All repertoire to be performed must be included in each round of the auditions.
- If selected to advance to the second round, a student must present a personal biographical sketch at the time of the second-round audition in order to continue.
- From the second round, the performers and alternate(s) for the concert are selected.

A student who wishes to participate must complete the entry form and submit it to the Concerto/Aria conductor by the deadline indicated on the form.

2.11 General Information

2.11.A. Physical Facilities

In order to derive the maximum benefit from our practice rooms and other facilities, the following regulations have been established:

- No food or beverages are permitted in the practice rooms or the performance halls.
- No smoking is allowed in any of the School of the Arts facilities.
- No pets are allowed in any of the School of the Arts facilities.
- Doors to all practice rooms and studios should be kept closed; the proper functioning of the air conditioning and heating units is dependent upon the flow of air as arranged by the architects for closed doors.
- Since practice rooms are shared by numerous students, it is important that students not leave books, music or personal belongings in the practice rooms.
- Buchanan Hall Room 207 is designated as a lounge/study room for students. Personal items should not be left unattended.

2.11.B. Lockers

A limited number of lockers are available in John Buchanan Hall and Jane Hollock Brock Hall. These lockers are available for a one-time fee of $10.00 (no refunds). Voice, piano, and organ students should see the Music Secretary to reserve a locker. All instrumental students should contact the Chair of Instrumental Studies to reserve a locker.

3. DEPARTMENTS WITHIN THE DIVISION OF MUSIC

3.1 Department of Performance Studies

3.1.A. Instrumental Area

The four-year undergraduate program of major study for instrumental majors is designed to develop skilled instrumentalists who are familiar with the standard orchestral/wind ensemble/solo literature for their instruments, who possess a high degree of professional instrumental competence, and who can demonstrate appropriate stylistic approaches to the performance of both solo and ensemble literature from the various periods of music history.

3.1.A.1. Jury Examinations

A jury will be required in each semester of applied study for two or more credit hours. In a semester in which a recital is performed, the recital hearing may serve as the jury examination.

Specific repertoire is at the discretion of the instructor. Instrumental students are required to present two works for the jury examination each semester plus any studies or exercises assigned by the teacher.

The student's private teacher should be present for the jury.

3.1.A.2. Ensemble Requirements

- Instrumental principals who are church music majors must take at least two semesters of choral ensemble (either A Cappella Choir or University Chorale).
- Instrumental music performance majors must complete two credits in Chamber Ensembles.
- String principals must take orchestra as their major ensemble.
- Wind and percussion principals will be assigned their major ensemble by the department chair.

3.1.B. Keyboard Area

3.1.B.1. Jury Examinations

A performance jury will be required in each semester of applied study for two or more credit hours. In a semester in which a recital is performed, the recital hearing may serve as the jury examination.

Specific repertoire is at the discretion of the instructor. The standard repertoire requirements are:
Two credit hours – a minimum of two memorized pieces in contrasting styles
Three credit hours – a minimum of three memorized pieces in contrasting styles

Keyboard Technique Requirements

All keyboard principals (organ and piano) must meet the appropriate technique requirements each semester as demonstrated in the technique jury. Students who do not pass the technique jury will have their semester grades in piano lowered by one point (e.g. from A- to B+).

- Honors in Performance status will be suspended if technique requirements are not kept current
- The Sophomore 2 technique level must be completed in order to be accepted into Upper Level status in music.
- All technique requirements must be completed before the senior recital hearing.

Technique Levels

Level M All major scales, parallel motion, 4 octaves in 16th notes: m.m. quarter note = 60
[This level applies to music minors only]

Level 1 All major and minor scales (natural, harmonic, and melodic), parallel motion, 4 octaves in 16th notes: m.m. quarter note = 60

Level 2 All major and minor scales and arpeggios, parallel motion, 4 octaves in 16th notes: m.m. quarter note = 60

Level 3 All scales and arpeggios as above: m.m. quarter note = 72

Level 4 All scales and arpeggios as above: m.m. quarter note = 84

Level 4P All scales and arpeggios as above and broken major and minor triads: m.m. quarter note = 84

Level 5 All scales and arpeggios as above: m.m. quarter note = 92

Level 5P All scales and arpeggios in contrary motion: m.m. quarter note = 92

Level 6 All scales and arpeggios as above: m.m. quarter note = 104

Level 6P All scales in thirds, sixths, and tenths four octaves and arpeggios in octaves, parallel motion, all in 16th notes: m.m. quarter note= 104

Level 7P All scales in octaves, parallel motion and major and minor triad arpeggios and dominant and diminished-seventh arpeggios, all 4 octaves in 16th notes: m.m. quarter note = 120

*Levels 4P, 5P, 6P, and 7P apply only to Piano Performance and Performance/Pedagogy majors.

Requirements for students with piano emphasis in the following degrees: Bachelor of Music in Church Music, Bachelor of Music in Composition, Bachelor of Music Education, Bachelor of Arts and Bachelor of Science degrees

Freshman 1	Level 1
Freshman 2	Level 2
Sophomore 1	Level 3
Sophomore 2	Level 4
Junior 1	Level 5
Junior 2	Level 6

Technique requirements for Piano Performance and Performance/Pedagogy majors

Freshman 1	Level 2
Freshman 2	Level 3

Sophomore 1	Level 4P
Sophomore 2	Level 5P
Junior 1	Level 6P
Junior 2	Level 7P

Technique requirements for Music Minors whose principal instrument is piano

One technique requirement must be completed each semester of study, beginning with Level M (see above).

Piano technique requirements for Organ Majors

Organ majors in all degree programs must pass Piano Technique level 6 by the end of the semester before the senior recital.

3.1.B.2. Piano Without Performance and Technique Jury

Piano study is available without technique and performance jury (MUSA X151) to those music majors or minors who have met the respective piano requirements for their degree of study.

3.1.B.3. Ensemble Requirements

- Organ performance majors, piano performance majors, and music education and church music majors who are keyboard principals must fulfill two of the eight credits of ensemble requirements by taking MUSC 1740 (Accompanying) for two semesters.
- Keyboard principals pursuing the B.M. degree with a major in composition, the B.A. degree with a major in music, or the B.S. degree with a major in music may fulfill two of the eight credits of ensemble requirements by taking MUSC 1740 (Accompanying) for two semesters.

3.1.C. Vocal-Choral Area

Study toward any major or minor in voice and toward a major in musical theatre begins with MUSA 1257: First Year Voice (Freshman Class Voice) and MUSC 1610, 1620: Diction for Singers.

3.1.C.1. Jury Examinations

A jury will be required in each semester of applied study for two or more credit hours and for BFA students studying for one or more credits. In a semester in which a recital is performed, the recital hearing may serve as the jury examination.

Specific repertoire is at the discretion of the instructor. The standard repertoire requirements are:
First Year (Freshman Voice Class) – a minimum of six songs
Two credit hours – a minimum of eight songs
Three credit hours – a minimum of ten songs

The instructor may determine that operatic arias, oratorio arias, cantatas, and extended art songs count as two songs.

3.1.C.2. Ensemble Requirements

- Vocal-choral music education majors may substitute two credits in Samford Opera or Music Theatre Ensemble for two credits in a major choral ensemble.
- Church music majors with vocal emphasis may complete their required eight ensemble credits in any major vocal ensemble.
- Vocal performance majors must take a minimum of two semesters of Samford Opera and four semesters of a choral ensemble (either A Cappella Choir or University Chorale). The other two credits may be chosen from any of these ensembles.

3.1.C.3. Recital Program Notes

In addition to the recital guidelines given in section 2.4.A, copies of program notes in standard form must be provided to the voice faculty one week before the recital hearing.

3.1.C.4. Musical Theatre Majors

Students pursuing the Bachelor of Fine Arts in Musical Theatre are required to present a jury examination in each semester in which they are enrolled in applied voice.

See the BFA Guidelines for specific requirements pertaining to the BFA in Musical Theatre.

3.2 Department of Academic Studies

3.2.A. Music Education Area

Programs leading to the Bachelor of Music in Music Education degree are designed to provide superior preparation for the teaching of music in the schools. Various demands made on music teachers and opportunities open to them, as well as Alabama State Department of Education requirements for teacher certification in music, have been carefully considered in formulating the courses of study. Students will specialize in vocal-choral and/or instrumental teaching.

Music Education students must meet the appropriate requirements in their principal performing area. Please refer to the applicable departmental information in this manual regarding juries, ensemble requirements, etc. (Instrumental – section 3.1; Keyboard – section 3.2; Vocal – section 3.3)

3.2.A.1. Professional Preparation

Professional preparation for teaching music in schools involves a general understanding of the total music curriculum in the schools and methods and materials for teaching music at all levels in choral and instrumental programs.

All music education majors are expected to join the Samford University student chapter of the Music Educators National Conference, the national professional music teacher's organization. Membership begins with the September meeting. Chapter meeting dates and times will be announced at the beginning of the semester. Also, there will be a mandatory seminar for all music education majors held once each semester during a convocation hour.

Choral students study both voice and piano. They study conducting of both choral and instrumental ensembles and have opportunities to conduct university and laboratory ensembles.

In the instrumental program, students study one instrument in depth and study all other instruments to develop both technical facility and an understanding of pedagogy.

Students in both the choral and instrumental music programs have opportunities to observe and work with school classes before student teaching. They also student teach in elementary and secondary levels in schools, completing a comprehensive preparation for K-12 certification for teaching instrumental or vocal-choral music.

3.2.A.2. Admission to Teacher Education

Teacher Education spans a period of pre-entry to formal educational training to graduation. Acceptance into the University or Division of Music does not mean that one has been accepted into the Teacher Education Program, a necessary step for music education majors. An application and other necessary forms will be provided in EDUC 221 and/or 222, which students should plan to take in the sophomore year. Students must complete their program within four years of being admitted to Teacher Education or must reapply for admission to the program. A student may also acquire an application form in the Certification Office located in the OBB building, Room 322.

A student must fulfill the following requirements in order to be considered for admission into the Teacher Education Program:

- Minimum ACT score of 20 or SAT score of 930
- Completion of the following courses: EDUC 213, 221, and 222 with a grade of C- or better
- Completion of the application form, which is a part of EDUC 221

- Completion of 60 credits of coursework with a GPA of at least 3.0 on a 4.0 scale in each of the following areas:
    - Cumulative
    - Major
    - Professional
- Completion of an interview with a faculty member of the School of Education
- Two letters of recommendation:
    - One recommendation from the Chair of Instrumental Studies OR from the Coordinator of Music Education
    - One recommendation from an Education Professor
- Passing score on the Alabama Prospective Teachers Testing Program (APTTP) examination. Although the Alabama State Department of Education will require you to pass all three sections (Reading, Writing and Mathematics) of the APTTP exam before you can receive your teacher certification, the School of Education requires you to take and pass the exam before you are formally admitted into the Teacher Education Program. **You should plan to take the exam no later than the first semester of your sophomore year.**
- Demonstration of satisfactory potential for teaching, including evidence of emotional stability and a satisfactory record as to conduct, character, and mental health, to the effect that the applicant has no personal qualities prejudicial to satisfactory performance as a teacher.

Acceptance is contingent upon the recommendation of the Admission Panel that meets bi-annually: mid-July and mid-October. Applicants will be notified in writing of the decision of the committee. Transfer students follow the same admission plan.

3.2.A.3. Student Teaching

The student-teaching semester is the final experience in Teacher Education. The internship experience includes fourteen weeks of student teaching and may be taken in the fall or spring semester. **All other degree requirements must be satisfied by the end of the full semester prior to beginning MUSC 4399 (Student Teaching).**

See the **Handbook for Undergraduate Studies in Music Education** for specific details related to the Music Education degrees.

3.2.B. Music and Worship Area

The Bachelor of Music in Music and Worship is designed for students committed to vocational music and worship ministry. The degree program includes coursework in

music, worship, ministry, and religion, and supervised experience in a congregational setting.

3.2.C. Theory/Musicology Area

3.2.C.1. Composition

Preparation for a career in the field of Music Composition requires an extensive background in music literature, theory, and standard compositional techniques of the twentieth and twenty-first centuries. The composition student is encouraged to expand his/her musical knowledge through extensive analysis of the standard literature and is provided an opportunity for public performance of original compositions.

Composition students must meet the appropriate requirements in their principal performing area. Please refer to the applicable departmental information in this manual regarding juries, ensemble requirements, etc. (Instrumental – section 3.1; Keyboard – section 3.2; Vocal – section 3.3)

The Composition major will be evaluated at the end of each academic year and must show creative growth and must maintain a “B” average in the theory and composition courses.